

Aging and People with Disabilities

Jane-ellen Weidanz

Authorized signature

Number: APD-IM-15-104

Issue date: 12/14/2015

Topic: Long Term Care

Subject: Updated rates and policies for in-home service cases

Applies to (check all that apply):

- | | |
|--|---|
| <input type="checkbox"/> All DHS employees | <input type="checkbox"/> County Mental Health Directors |
| <input checked="" type="checkbox"/> Area Agencies on Aging | <input type="checkbox"/> Health Services |
| <input checked="" type="checkbox"/> Aging and People with Disabilities | <input type="checkbox"/> Office of Developmental |
| <input type="checkbox"/> Children, Adults and Families | Disabilities Services (ODDS) |
| <input type="checkbox"/> County DD Program Managers | <input type="checkbox"/> Other (please specify): |

Message:

Effective 01/01/16, the following rates and policies will apply to all Homecare Workers (HCWs) working for APD and AAA Medicaid and OPI consumers.

Hourly rate:

The base hourly rate of pay to all hourly HCWs will increase to \$14.00 per hour according to the terms of the SEIU/Oregon Home Care Commission Collective Bargaining Agreement (CBA).

Live-in rate:

The hourly rate of pay to all live-in HCWs be set to the Oregon State Minimum wage according to the terms of the CBA. Oregon State Minimum wage is \$9.25 per hour for 2016. All live-in HCWs will be paid for 16 hours per day and will no longer have different rates for different services (i.e., ADL and IADL hours).

Live-in HCWs may be paid for up to an additional 3 hours per day (not to exceed 19 hours in total) if the consumer/employer requires assistance with an Activity of Daily Living (ADL) task during the live-in HCW's regular sleep time. HCWs are responsible for recording additional hours as they occur, and the consumer/employer or consumer/employer's representative must confirm that the HCW actually worked the hours.

Consumers with Ventilator Dependency and Quadriplegia (VDQ) differential:

The hourly differential paid to all HCWs providing in-home service to consumers who require 24-hour **awake staff** due to ventilator dependency and quadriplegia is \$3.00. This \$3.00 differential is paid in addition to any and all other differentials. Service plans that pay HCWs the VDQ differential must be hourly, shift care service plans.

Prior authorization:

Any hours that a HCW claims on a voucher and for which the HCW is paid must be prior authorized. HCWs may not claim hours worked in excess of the hours printed on the HCW's pay voucher.

Exceptions to the prior authorization limit may only occur in cases where a HCW must work more hours than prior authorized in order to meet a consumer/employer's emergency emergent, unscheduled need.

In cases where a HCW must work hours over those prior authorized to meet a consumer/employer's emergency need, the HCW must contact the consumer/employer's case manager within 2 business days immediately after the excess hours have been worked. Failure to contact the consumer/employer's case manager within 2 business days immediately after the excess hours have been worked will make the HCW ineligible to receive pay for the excess hours worked.

HCWs repeatedly claiming more hours than printed on their vouchers may have their provider enrollment terminated for Fiscal Impropriety.

If you have any questions about this information, contact:

Contact(s):	Chris Ellis		
Phone:	503-945-7035	Fax:	503-947-4245
Email:	Christopher.m.ellis@state.or.us		