

Aging and People with Disabilities

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Number: APD-IM-15-099

Issue date: 12/7/2015

Topic: Long Term Care

Subject: Mandatory Webinar Trainings for Homecare Worker Live-in Plans and Travel Time Policy and Process

Applies to (check all that apply):

- | | |
|--|--|
| <input type="checkbox"/> All DHS employees | <input type="checkbox"/> County Mental Health Directors |
| <input checked="" type="checkbox"/> Area Agencies on Aging | <input type="checkbox"/> Health Services |
| <input checked="" type="checkbox"/> Aging and People with Disabilities | <input type="checkbox"/> Office of Developmental Disabilities Services(ODDS) |
| <input type="checkbox"/> Self Sufficiency Programs | <input type="checkbox"/> ODDS Children’s Intensive In Home Services |
| <input type="checkbox"/> County DD Program Managers | <input type="checkbox"/> Stabilization and Crisis Unit (SACU) |
| <input type="checkbox"/> ODDS Children’s Residential Services | <input type="checkbox"/> Other (please specify): |
| <input type="checkbox"/> Child Welfare Programs | |

Message:

Aging and People with Disabilities is conducting mandatory webinars to discuss how to develop and authorize live-in service plans for individuals. There are significant changes to how these plans are developed and authorized.

Staff that develop and authorize live-in service plans must attend one of two webinars. Both webinars will have the same content. If you are unable to attend either webinar, a recording will be posted in CM Tools on the [Mandatory Case Manager In-Service Webinars](#) page. Presentation materials will be made available and posted to this page before the first webinar.

The webinar will also cover the new Travel Time policy and process per [APD-PT-15-042](#). Although staff will not be actively processing any claims that involve homecare worker travel between individuals, it is important for staff to understand the policy and process.

The webinars will be held at the following dates and times:

December 16, 2015, from 8:30 AM to 10:00 AM PST

December 17, 2015, from 1:30 PM to 3:00 PM PST

You may register for one of the two webinars by clicking on the below link:

<https://attendee.gotowebinar.com/rt/1942342637059640577>

After registering, you will receive a confirmation email containing information about joining the webinar. As an option, you may register under one individual and attend as a group site.

If you have any questions about this information, contact:

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