

Aging and People with Disabilities

Christina Jaramillo

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Number: APD-IM-15-068

Issue date: 9/9/2015

Topic: Long Term Care

Subject: Specific Need Contract Facilities & ECOS

Applies to (check all that apply):

- | | |
|--|--|
| <input type="checkbox"/> All DHS employees | <input type="checkbox"/> County Mental Health Directors |
| <input checked="" type="checkbox"/> Area Agencies on Aging | <input type="checkbox"/> Health Services |
| <input checked="" type="checkbox"/> Aging and People with Disabilities | <input type="checkbox"/> Office of Developmental Disabilities Services(ODDS) |
| <input type="checkbox"/> Self Sufficiency Programs | <input type="checkbox"/> ODDS Children's Intensive In Home Services |
| <input type="checkbox"/> County DD Program Managers | <input type="checkbox"/> Stabilization and Crisis Unit (SACU) |
| <input type="checkbox"/> ODDS Children's Residential Services | <input type="checkbox"/> Other (please specify): |
| <input type="checkbox"/> Child Welfare Programs | |

Message:

For New & Renewal 512's:

Central Office will need to add the additional reimbursement on to the individual 512 each time a new CAPS is completed at review. For 512 renewal of payments, staff will need to complete the following steps:

1. Open the 512.
2. Contact Central Office via email:

Specific Need Facilities: Send email to APD.Admissions@state.or.us. Include the name, prime #, effective date and provider #.

ECOS: Send email to Betew Hagos.

His e-mail address is Betew.Hagos@state.or.us . Include name, prime #, effective date and provider #.

3. Once the rate has been added by Central Office, an email will be sent to you requesting you “touch” the 512 to pick up the added special need rate.

Always compare the service payment printed on the 512 to the provider’s service payment (listed on the Specialized Service Report). A payment could be incorrect if an ‘add-on’ is added or subtracted and central Office was not notified to adjust the rate.

If you have any questions about this information, contact:

Contact(s):	Betew Hagos - Financial Analyst - 512 Adjustment		
Phone:	503-945-5854	Fax:	
Email:	Betew.Hagos@state.or.us		