

Developmental Disabilities Services

Lilia Teninty

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Topic: Developmental Disabilities

Revised form regarding Written Notice of Involuntary Reduction of Service,
Subject: Transfer or Exit (SDS 0719DD)

Applies to (check all that apply):

- | | |
|--|---|
| <input type="checkbox"/> All DHS employees | <input type="checkbox"/> County Mental Health Directors |
| <input type="checkbox"/> Area Agencies on Aging | <input type="checkbox"/> Health Services |
| <input type="checkbox"/> Aging and People with Disabilities | <input checked="" type="checkbox"/> Office of Developmental Disabilities Services(ODDS) |
| <input type="checkbox"/> Self Sufficiency Programs | <input type="checkbox"/> ODDS Children’s Intensive In Home Services |
| <input checked="" type="checkbox"/> County DD Program Managers | <input type="checkbox"/> Stabilization and Crisis Unit (SACU) |
| <input type="checkbox"/> ODDS Children’s Residential Services | <input checked="" type="checkbox"/> Other (<i>please specify</i>): |
| <input type="checkbox"/> Child Welfare Programs | Provider Organizations, CDDPs, Brokerages; DD providers |

Message:

OAR 411-318-0030 requires that all Medicaid agency providers provide individuals receiving services a Notice of Involuntary Reduction of Service, Transfer or Exit (form SDS 0719DD) if the change isn’t one agreed to by the individual. **This means that if the individual is not requesting the change or disagrees with the change, the provider must issue a Notice of Involuntary Reduction of Service, Transfer or Exit the individual.**

In alignment with [PT-13-014](#), the required form has been updated to accurately reflect OAR requirements in providing written notice and hearing rights when reducing a Medicaid service to an individual, enrolled in and receiving services from Developmental Disability Services.

Providers who chose to involuntarily reduce, terminate or transfer services of an individual receiving Medicaid funded services from ODDS, must provide 30 days written notice prior to taking the desired action.

The updated form can be found on the DHS forms webpage:

https://aix-xweb1p.state.or.us/es_xweb/FORMS/

If you have any questions about this information, contact:

Contact(s):	Jeanette Baxter		
Phone:	503-945-5804	Fax:	503-373-7274
Email:	Jeanette.s.baxter@state.or.us		