

Aging and People with Disabilities

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Issue date: 12/22/2014

Topic: Long Term Care

Subject: Netlink Training - Client Assessment Planning System (CA/PS) Copy and Create and Enhanced Homecare Worker (EHCW) Upgrade

Applies to (check all that apply):

- | | |
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| <input type="checkbox"/> All DHS employees | <input type="checkbox"/> County Mental Health Directors |
| <input checked="" type="checkbox"/> Area Agencies on Aging | <input type="checkbox"/> Health Services |
| <input checked="" type="checkbox"/> Aging and People with Disabilities | <input type="checkbox"/> Office of Developmental Disabilities Services (ODDS) |
| <input type="checkbox"/> Children, Adults and Families | <input type="checkbox"/> Other (please specify): |
| <input type="checkbox"/> County DD Program Managers | |

Message: In response to APD/AAA local office's increased workload, APD will be releasing a Client Assessment Planning System (CA/PS) upgrade which will be available to you on Monday 1/12/15, with a new streamlined way of completing CA/PS re-assessments. This streamlined method will allow case managers to copy current or past CA/PS assessments to use as a foundation for creating new CA/PS re-assessments.

As part of this CA/PS upgrade, the treatment section will have a new look and feel, which will permit case managers to copy existing treatments and enter new treatments as needed. Treatments will continue to generate adult foster home (AFH) and residential care facility (RCF) complex medical add-ons, and will now also be used to generate the enhance HCW (EHCW) rate for eligible HCWs. The EHCW rate is required by the HCW Collective Bargaining Agreement.

To prepare for this CA/PS upgrade, several **mandatory** Netlink training sessions have been scheduled to demonstrate and discuss the following CA/PS assessment changes:

- Copying current or past assessments as a foundation for creating a new re-assessment;
- Modifying the copied assessment to reflect the current assessed needs of the consumer;
- Changes to the treatment section, including treatments used for the EHCW rate and other requirements a HCW must have in order to be paid at the EHCW rate.

This training is mandatory for all APD/AAA case managers, staff who determine eligibility for OPI and other staff approved by their local office manager or supervisor.

Netlink training is scheduled from 1:00 p.m. - 4:00 p.m. on the following days:

- Tuesday - January 6, 2015
- Thursday - January 8, 2015
- Tuesday - January 13, 2015
- Wednesday - January 14, 2015
- Thursday – January 15, 2015

Due to limited registration slots and NetLink session availability, this training is restricted to APD/AAA staff. Group Site registration is strongly encouraged.

Please register for this Netlink through the [DHS/OHA Learning Center](https://dhslearn.hr.state.or.us) web site at: <https://dhslearn.hr.state.or.us>, course # **C04646**.

If you have any questions about this information, contact:

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