

Aging and People with Disabilities

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Number: APD-IM-14-032

Issue date: 7/2/2014

Topic: Long Term Care

Subject: Mandatory Netlink Training - CAPS Assessment Versioning

Applies to (check all that apply):

- | | |
|--|---|
| <input type="checkbox"/> All DHS employees | <input type="checkbox"/> County Mental Health Directors |
| <input checked="" type="checkbox"/> Area Agencies on Aging | <input type="checkbox"/> Health Services |
| <input checked="" type="checkbox"/> Aging and People with Disabilities | <input type="checkbox"/> Office of Developmental |
| <input type="checkbox"/> Children, Adults and Families | Disabilities Services (ODDS) |
| <input type="checkbox"/> County DD Program Managers | <input type="checkbox"/> Other (<i>please specify</i>): |

Message: Beginning 8-4-2014, a new version of the assessment portion of the Client Assessment/Planning System (CAPS) will be implemented into the OACCESS system. The new version changes the question format to a statement format, some wording changes and provides quick help tips on assessing various ADL and IADL needs in CAPS. Netlink training is being offered to:

- Demonstrate the CAPS assessment changes;
- Demonstrate the CAPS Quick Help header with assessment tips; and
- Provide rule clarification on some of the SPL rules.

Please register for one of the following dates through the [DHS/OHA Learning Center](http://dhslearn.hr.state.or.us) web site at <https://dhslearn.hr.state.or.us>, course # **C04327** .

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|-----------|-----------|-----------|-----------|
| • 7-16-14 | 1:00-4:00 | • 7-28-14 | 1:00-4:00 |
| • 7-17-14 | 1:00-4:00 | • 7-31-14 | 1:00-4:00 |
| • 7-21-14 | 1:00-4:00 | • 7-28-14 | 1:00-4:00 |

This training is mandatory for all APD/AAA case managers. With supervisor approval, other local office staff are encouraged to attend. Due to limited registration slots and Netlink session availability, this training is restricted to APD/AAA staff.

If you have any questions about this information, contact:

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