

Aging and People with Disabilities

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Childrens Benefit Unit Manager

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Number: APD-IM-14-012
Issue date: 2/18/2014

Topic: Contact Information

Subject: Requests made by the SSA for verification of TANF/SFP benefits

Applies to (check all that apply):

- | | |
|--|---|
| <input type="checkbox"/> All DHS employees | <input type="checkbox"/> County Mental Health Directors |
| <input checked="" type="checkbox"/> Area Agencies on Aging | <input type="checkbox"/> Health Services |
| <input checked="" type="checkbox"/> Aging and People with Disabilities | <input type="checkbox"/> Office of Developmental
Disabilities Services (ODDS) |
| <input type="checkbox"/> Children, Adults and Families | <input checked="" type="checkbox"/> Other (<i>please specify</i>): SSP Transmittal
Group |
| <input type="checkbox"/> County DD Program Managers | |

Message:

It appears DHS staff may be inaccurately referring out of state Social Security Administration (SSA) Claim Representatives, when requests are made for TANF Verifications.

When a current or former TANF/SFPSS recipient is approved for Social Security benefits, the recipient may be required to pay back a portion of their TANF/SFPSS benefits which overlap with their SSA approval date, for instance, as a recovery from their lump sum back payment.

In order to calculate the amount of TANF/SFPSS the client must repay, the Social Security Administration (SSA) sends a TANF Verification Request to DHS. This process applies to clients that are approved Social Security benefits in Oregon or any other state.

Effective June 1, 2012, this process was centralized. Per Action Request Transmittal, [SS-AR-12-005](#), all TANF Verification requests made by the SSA should be directed to and processed by the Statewide TANF Verification Specialist.

If you are contacted by a representative from the SSA to provide a TANF Verification, refer the individual to send their requests, via fax, to 503-393-1867.

Branch offices continue processing all other verification requests received, including requests from: The SSA, for other information (e.g., income verification or household composition verification); Other agencies (e.g., HUD/housing).

If you have any questions about this information, contact:

Contact(s):	Kathy Perez – TANF Verification Specialist Patrick Ring – TANF/SFPSS Policy Analyst		
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