

**Aging and People with Disabilities**

Angela Munkers  
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**Number:** APD-IM-14-002  
**Issue date:** 1/14/2014

**Topic:** Long Term Care

**Subject:** Training: Registry and Referral System (RRS) Changes

**Applies to (check all that apply):**

- |  |   |
|--|---|
| <input type="checkbox"/> All DHS employees                             | <input type="checkbox"/> County Mental Health Directors                       |
| <input checked="" type="checkbox"/> Area Agencies on Aging             | <input type="checkbox"/> Health Services                                      |
| <input checked="" type="checkbox"/> Aging and People with Disabilities | <input type="checkbox"/> Office of Developmental Disabilities Services (ODDS) |
| <input type="checkbox"/> Children, Adults and Families                 | <input type="checkbox"/> Other (please specify):                              |
| <input type="checkbox"/> County DD Program Managers                    |   |

**Message:**

The Oregon Home Care Commission’s Registry and Referral System (RRS) is being replaced in early February 2014. Although local office staff will continue to use the registry the same as they do currently, there will be changes to site navigation and screens will appear differently. The Oregon Home Care Commission is offering training for local APD/AAA staff who use the RRS on how to navigate the new registry to complete tasks currently being performed by the local office.

The trainings will be offered via GoTo Meeting on the following dates and times:

Date	Time	Course #
January 24, 2014	10:00 a.m. - 11:30 a.m.	C04075
January 24, 2014	2:00 p.m. - 3:30 p.m.	C04076
January 28, 2014	10:00 a.m. - 11:30 a.m.	C04077
January 28, 2014	2:00 p.m. - 3:30 p.m.	C04078
January 29, 2014	10:00 a.m. - 11:30 a.m.	C04079
January 29, 2014	2:00 p.m. - 3:30 p.m.	C04080

**Course Title:** Registry and Referral System Changes. Please register for the training on the [DHS/OHA Learning Center](#) website using the course codes listed above.

Once registered, participants will receive further information on how to access the GoToMeeting training.

**Note:** Local APD/AAA staff will no longer be able to sign into the RRS using their RACF. A new user ID must be requested from Ron McGhee with the Oregon Home Care Commission - [Ronald.g.mcghee@state.or.us](mailto:Ronald.g.mcghee@state.or.us)

*If you have any questions about this information, contact:*

<b>Contact(s):</b>	Jenny Cokeley, Operations & Policy Analyst Ron McGhee, Operations & Policy Analyst, OHCC		
<b>Phone:</b>	Jenny: 503-945-6985 Ron: 503-373-1842	<b>Fax:</b>	503-947-4245
<b>Email:</b>	<a href="mailto:Jenny.e.cokeley@state.or.us">Jenny.e.cokeley@state.or.us</a> ; <a href="mailto:Ronald.g.mcghee@state.or.us">Ronald.g.mcghee@state.or.us</a>		