

Mike McCormick  
Authorized Signature

**Number:** APD-IM-13-049  
**Issue Date:** 8/9/2013

**Topic:** Long Term Care

**Subject:** Request for Proposal(s) procurement beginning for Southern and Central Oregon Home and Community Based Care bed capacity expansion.

**Applies to (check all that apply):**

- |  |  |
|--|--|
| <input type="checkbox"/> All DHS employees                 | <input type="checkbox"/> County Mental Health Directors                |
| <input checked="" type="checkbox"/> Area Agencies on Aging | <input type="checkbox"/> Health Services                               |
| <input type="checkbox"/> Children, Adults and Families     | <input checked="" type="checkbox"/> Aging and People with Disabilities |
| <input type="checkbox"/> County DD Program Managers        | <input type="checkbox"/> Other (please specify):                       |

**Message:** The purpose of this transmittal is to update transition coordinators, case managers and local office leadership regarding a recruitment process that is beginning in early August. This Request for Proposal (RFP) process is to expand placement options for persons transitioning out of nursing facilities in Districts 7, 8,9,10 and 11 by 30 slots or beds. The RFP will result in new Specific Needs contractors who will be able to provide community-based care supports for persons with complex behavioral or ADL needs. Final locations of these 30 beds will be based on which proposals are awarded.

Transition Coordinators in the region have been asked to prepare lists of persons who have not been able to leave nursing facilities due to the complexity of their care needs or lack of providers willing to serve them in the community. Persons on this list will be reviewed by central office to ensure they meet the Target Group criteria defined in the RFP and that these beds will be available to persons from throughout the region.

In mid-October Transition Coordinators will assist the selected contractors with a screening and admissions process designed to support transitions beginning in November and ending in January.

Similar RFP processes will occur in the Fall and Winter for other regions of the state.

**Next Steps:** The RFP will be posted at <http://orpin.oregon.gov/open.dll/welcome?language=En>. Providers who have either indicated an interest in this proposal process or who have been identified by local

areas as potential respondents will be notified of the posting.

After the RFP has posted, the recruitment, procurement and selection process requires oversight by the Office of Contracts and Procurement (OCP) to ensure that the same information is made available to all potential participants. OCP will seek out input when necessary to ensure answers to queries are complete and accurate.

***Effective today, all questions and inquiries from nursing facilities, HCBC provider or the public, must be directed to the OCP contract specialist listed below:***

**Sharon Landis at [Sharon.M.Landis@state.or.us](mailto:Sharon.M.Landis@state.or.us)**

Questions regarding the roles of the local office staff or impact on services in your region or county can be directed to Roberta Lilly.

*If you have any questions about this information, contact:*

<b>Contact(s):</b>	Roberta Lilly		
<b>Phone:</b>	503-945-5659	<b>Fax:</b>	
<b>E-mail:</b>	<a href="mailto:Roberta.E.Lilly@state.or.us">Roberta.E.Lilly@state.or.us</a>		