

Aging and People with Disabilities

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Issue date: 8/6/2013

Topic: Systems Issues

Subject: Case Management Reports in Oregon ACCESS

Applies to (check all that apply):

- | | |
|--|---|
| <input type="checkbox"/> All DHS employees | <input type="checkbox"/> County DD Program Managers |
| <input checked="" type="checkbox"/> Area Agencies on Aging | <input type="checkbox"/> County Mental Health Directors |
| <input checked="" type="checkbox"/> Aging and People with Disabilities | <input type="checkbox"/> Health Services |
| <input type="checkbox"/> Children, Adults and Families | <input type="checkbox"/> Other (please specify): |

Message:

New report functionality will be available with the Oregon ACCESS Release that will be available on August 5, 2013. The new CM Services Due Report will display Case Management services due and coming due in the future. The report will allow for date selections of up to a full year in the future and up to a year in the past, but not prior to July 2013.

- Tier 1 users will be able to select and view their own personal case load.
- Tier 2 and Tier 3 users will be able to select and view all other workers case load's from the list to view so they can view all selected workers reports.

Cases due for either type of service (Direct or Indirect), within the date range specified by the user, will be included in report. The report will show all Services due for the specified date range regardless of when the report is run. For example, if the report is run on the first day of the month, and the current month is included in the report criteria, all CM Services Due for the current month will show on the report if no service has been recorded in the CM Tab.

If you have any questions about this information, contact:

Contact(s):	Service Desk		
Phone:	503-945-5623	Fax:	
Email:	Dhs.servicedesk@state.or.us		