

**Licensing and Regulatory Oversight**

Donna Keddy  
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**Number:** APD-IM-13-045  
**Issue date:** 8/6/2013

**Topic:** Licensing

**Subject:** APD AFH Licensor Training

**Applies to (check all that apply):**

- |  |   |
|--|---|
| <input type="checkbox"/> All DHS employees                             | <input type="checkbox"/> County DD Program Managers     |
| <input checked="" type="checkbox"/> Area Agencies on Aging             | <input type="checkbox"/> County Mental Health Directors |
| <input checked="" type="checkbox"/> Aging and People with Disabilities | <input type="checkbox"/> Health Services                |
| <input type="checkbox"/> Children, Adults and Families                 | <input type="checkbox"/> Other (please specify):        |

**Message:** The Office of Licensing and Regulatory Oversight is sponsoring training for Adult Foster Home Licensing Program staff including Licensors, Support Staff, Supervisors and Managers. This training will be held at the AFCME Hall, 1400 Tandem Ave NE, Salem, Oregon. Training dates and times are:

Wednesday, August 21<sup>st</sup> – Registration begins at 8:15am, class time 8:30am – 5:00pm  
Thursday, August 22<sup>nd</sup> – Registration begins at 8:15am, class time 8:30am – 2:00pm

Training Topics include:

- 2013 Oregon Administrative Rules
- Medications: Right Time \* Infection Control \* Background Checks
- Fire and Life Safety \* Writing Violations \* Pending Licenses

To register for any of these classes, please go to the DHS Learning Center online at <https://dhslearn.hr.state.or.us> and use the course numbers C03798 and C03799 to sign-up. If you plan to attend both days of training, you will need to sign-up for each day individually.

*If you have any questions about this information, contact:*

<b>Contact(s):</b>	Connie Rush, APD AFH Program Coordinator		
<b>Phone:</b>	503-947-5163	<b>Fax:</b>	503-378-8966
<b>Email:</b>	<a href="mailto:Connie.I.rush@state.or.us">Connie.I.rush@state.or.us</a>		