

**Developmental Disabilities Services**

Patrice Botsford

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**Number: APD-IM-13-035**

**Issue date: 7/10/2013**

**CORRECTED**

**Topic:** Developmental Disabilities

**Subject:** K plan Implementation and transition plan

**Applies to (check all that apply):**

- |   |  |
|---|--|
| <input type="checkbox"/> All DHS employees                  | <input checked="" type="checkbox"/> County DD Program Managers   |
| <input type="checkbox"/> Area Agencies on Aging             | <input checked="" type="checkbox"/> County Mental Health Directors   |
| <input type="checkbox"/> Aging and People with Disabilities | <input type="checkbox"/> Health Services   |
| <input type="checkbox"/> Children, Adults and Families      | <input checked="" type="checkbox"/> Other (please specify): Support Service Brokerage Directors, Service Coordinators and Personal Agents, CIIS, ODDS children's residential, SOCP, ODDS County Relations unit and Support Services unit |

The Department of Human Services, including the Office of Developmental Disabilities Services, is implementing the Community First Choice, 1915 (K) plan state option for individuals effective July 1, 2013. This state plan option requires thoughtful implementation including systems changes. It is not feasible for all changes to occur on July 1, 2013. A transition plan is required before FNAT implementation on October 1, 2013. ODDS has until June 30, 2014 to come into full compliance with all aspects of the K plan.

There will be no immediate changes in service delivery, plan development or current rate setting methodologies immediately on July 1, 2013. This includes the use of SIS/ SNAP and other rate setting tools. Plan development will remain the same for brokerage and CDDP consumers until further notice.

Individuals newly entering services will have Level of Care (LOC) assessment completed for enrollment into waiver services including waiver case management. CDDP's will use the current LOC until a formal communication from ODDS is sent along with the updated LOC tool. A functional needs assessment (FNAT) will be conducted once ODDS sends formal communication along with the FNAT form, Until the FNAT is released to CDDP's and brokerages, plan development will continue per

current practice. FNAT training is currently underway for field implementation. Information from the FNAT will be used for annual planning purposes as well as gathering information for continued analysis of the tool, but will not be used for rate setting purposes through September 30, 2013. Additional information will be forthcoming regarding tool submission to ODDS for data collection.

Individuals receiving waiver services whose plan renewal dates occur between July 1 – August 30, 2013, will not have a functional needs assessment as part of their plan renewal; however an FNAT must be conducted for these individuals no later than June 30, 2014. ODDS will provide direction at a later time.

**Effective September 1, 2013**, all individuals newly enrolled or renewing an annual plan will have an FNAT completed as part of the person centered planning process. FNAT results will not result in change of rates or current service levels July, 1 – September 30, 2013.

**Effective October 1, 2013**, all FNAT results will determine level of support needed for ISP / annual plan development. The FNAT will result in a service level for those receiving in home supports, while other existing rate setting tools will continue to be used (SIS/SNAP) until further notice.

*Individuals who have increased needs during transition may request a new assessment (SIS/ SNAP, etc) using current processes. If an individuals receiving in home supports cannot have their needs met in home due to a crisis situation, the individual may remain in their current setting, and access short term diversion funds until re-assessment using FNAT can occur beginning October 1, 2013. Current crisis criteria will apply for these situations until further notice. Children accessing DD151, children's long term supports, experiencing increased needs, will continue to access enhancement using current methodologies (variance/ STD).*

During this transition period ODDS staff will provide field training, develop necessary policies and vet the FNAT for accuracy to prevent unintended consequences prior to full implementation. ODDS will continue to partner with stakeholders in implementation, training and policy, and will continue to provide updates to our consumers and stakeholders regarding the implementation. More information can be located at:

DHS K plan website - <http://www.oregon.gov/dhs/k-plan/Pages/index.aspx>

or

Oregon Developmental Disabilities Facebook page.  
<https://www.facebook.com/pages/Oregon-Developmental-Disabilities/179862702153136?ref=hl>

ODDS looks forward to the continued partnership with our stakeholders as the full implementation of the K State Plan and CMS regulation compliance unfolds.

*If you have any questions about this information, contact:*

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