

Christina Jaramillo

Authorized Signature
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Issue Date: 7/25/2011
Topic: Systems Issues

Subject: Oregon ACCESS Release 23.10 - Monday, July 25, 2011

Applies to (check all that apply):

- | | |
|---|--|
| <input type="checkbox"/> All DHS employees | <input type="checkbox"/> County Mental Health Directors |
| <input checked="" type="checkbox"/> Area Agencies on Aging | <input type="checkbox"/> Health Services |
| <input checked="" type="checkbox"/> Children, Adults and Families | <input checked="" type="checkbox"/> Seniors and People with Disabilities |
| <input type="checkbox"/> County DD Program Managers | <input type="checkbox"/> Other (please specify): |

Message: Oregon ACCESS Fixes Included in Release 23.10

This transmittal contains a description of fixes that will be released on July 25, 2011 as Oregon ACCESS Release 23.10.

If you have any questions about this information, contact:

Contact(s):	DHS Service Desk		
Phone:	503-945-5623	Fax:	
E-mail:	Dhs.servicedesk@state.or.us		

Oregon ACCESS Release 23.10

Forms

➤ **CAPS 2 In-Home Service Plan (546N)**

In the past, the date range printed on the top line and Section 4a of the form reflected the date range of the entire service plan, not the date range of the service. The 546N will now print the date range specific to the service.

➤ **CAPS 2 Task List (598N)**

The auto-check feature that, in the past, checked tasks for the Task List based on the needs in the Needs Association area of the CAPS service plan as been removed. The applicable tasks must now be selected by the user. More information regarding this change can be found in policy transmittal SPD-PT-11-012 at <http://www.dhs.state.or.us/policy/spd/transmit/pt/2011/pt11012.pdf>

➤ **Change of SNAP case number used on forms**

In the past, Oregon ACCESS used the client's SSN as the SNAP case number. In order to comply with privacy regulations, the client's SSN will no longer be used as the SNAP case number.

During the release, the SNAP case number field (still labeled FS Case Number), located on the Foodstamps tab, will be cleared. The SNAP case number will need to be manually entered. Although this is not a required field, if the SNAP case number is not entered it will not print on the applicable forms.

The SNAP case number will be the same one used in the CI and FS systems for notices and written materials. This number consists of the letter F followed by the EBT case number attached to the SNAP case (for example, F88877777).

Provider Report

Under certain circumstances, a client's name would incorrectly appear on the Provider Report. Usually, the client was associated with a facility in which he/she previously resided. This has been corrected. The report continues to use the current date to generate the list.

CI/OA Search Results

In response to user comments, a branch code column (BrCd) has been added to the CI/OA results screens. Only records in 'Active' status will return a branch code. Which code displays is determined by the following:

- If the person exists as a Primary Applicant, the branch code where the Primary Applicant is assigned will display.
- The branch code where a screening is assigned will display if the person is not a Primary Applicant, but has a screening.
- The branch code for the first case on which person is a Filing Group Member will display if the person is not Primary Applicant and does not have a screening.
- The branch code associated with first screening on which client is a Filing Group Member will display if person is not Filing Group Member on any case.
- The branch code of the first Resource Assessment will display if the person is not a Primary Applicant or Filing Group Member on any case, and has no screening record.
- No branch code will display if the person is not on any case or screening, is not a Filing Group Member on any case and does not have a Resource Assessment.