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Authorized Signature

Number: SPD-IM-11-052
Issue Date: 7/20/2011

Topic: Developmental Disabilities

Subject: Implementation of ReBAR Foster Care Assessments

Applies to (check all that apply):

- | | |
|--|---|
| <input type="checkbox"/> All DHS employees | <input type="checkbox"/> County Mental Health Directors |
| <input type="checkbox"/> Area Agencies on Aging | <input type="checkbox"/> Health Services |
| <input type="checkbox"/> Children, Adults and Families | <input type="checkbox"/> Seniors and People with Disabilities |
| <input checked="" type="checkbox"/> County DD Program Managers | <input checked="" type="checkbox"/> Other (please specify): DD County Relations Unit; DD Adult Foster Care Providers; DD Employment Providers; DD Regional Crisis Programs; ReBAR Program |

Message: In August 2011, the DD ReBAR Program (**R**estructuring **B**udgets, **A**ssessments and **R**ates) will begin the process of scheduling and conducting support needs assessments for individuals in Adult Foster Care (DD58).

There are nearly 1800 individuals living in Adult Foster Homes who have never had a SNAP (Support Needs Assessment Profile), or have only had a SNAP in an older version of the instrument (Versions 1, 2 or 3) to determine their support needs and adjust the service rate paid to the provider of the foster home.

A SNAP in its most current form (Version 10a), will be conducted by the ReBAR Program Assessment Unit between August 2011 and December 2012. Individuals who have already had a SNAP in a later version (Versions 4 – 9) will not have another SNAP conducted by the ReBAR Assessment Unit in this process because the differences in these versions are minor. Providers with questions regarding the version of the SNAP assessment tool that may have been used previously with individuals in their homes, should contact their local CDDP Service Coordinator to confirm.

For the 1800 Individuals mentioned above, the ReBAR Assessment Unit will conduct four (4) “Rounds” of assessments (3-4 months in length each), until all Individuals in Adult Foster Care have been assessed and received a provider rate adjustment.

The “First Round” of assessments will begin in August 2011. CDDP Service Coordinators will be contacted by the Assessment Unit in these last two weeks of July 2011 regarding the names of Individuals who need to receive assessments in this 1st Round.

CDDP Service Coordinators will select dates and times from the Unit’s “available dates” for assessments to occur, and make arrangements directly with Foster Care Providers, the Individuals, their Employment/Community Inclusion Program Providers (if applicable) and family members or guardians (if applicable). All contact for this scheduling will be made by the local CDDP Service Coordinator for each Individual.

Not all individuals will be scheduled for assessments at the same time. The Assessment Unit will use the following plan to proceed with these assessments over the next 15-18 months:

1st Round Begins August 2011 (approximately 700 individuals)

2nd Round Begins November 2011

3rd Round Begins March 2012

4th Round Begins July 2012

Each round of assessments will be scheduled one month prior to the round beginning, as shown above. Individuals will be scheduled largely by geography, with the larger counties having assessments scheduled in every round and likely needing the entire time period of 15-18 months to complete all assessments in that county. Some mid-to-smaller size counties will have assessments completed within one or two rounds.

The SNAP Is Not The Only Assessment That Will Be Conducted For Some Individuals.

Individuals who do not participate in a DD54 Employment/Community Inclusion Program, will only receive **one assessment**, the SNAP. The results of the SNAP will establish a new rate for services provided in the Adult Foster Care Home. These new rates will be effective within 7 days of completion of the SNAP.

However, individuals who live in adult foster homes and who also attend an Employment/Community Inclusion Program (those enrolled in DD54), will also have a SIS (Supports Intensity Scale) Assessment conducted. These individuals will receive **a SIS and a SNAP** assessment **on the same day** wherever possible. The SIS Assessment will be conducted first, followed by the SNAP on that same day.

The results of the SIS are needed for purposes of establishing a support level or “tier,” that will eventually be used to set a new rate for services provided in an individual’s employment or community inclusion program. However, **DD54 rates will not change at this time**, as a result of these SIS assessments. Employment rates **will not change** using the Tier assigned from these assessments **until the new “ReBAR Employment Rate Model” is finished** and ready to be implemented (near the end of 2011-2013 biennium). However, the tier established as a result of the SIS Assessment, **is the tier that will be used** when the Employment Rate Model is implemented.

The SIS and the SNAP (Version 10a will be used) are both conducted in a group interview. The same group of participants (called “respondents”) will need to be present for both the assessments and respondents must agree to be present until both assessments are completed. Respondents will be selected by the CDDP Service Coordinator and must include the following at a minimum:

- 1) the **Foster Care Provider** (and/or hired staff)
and
- 2) the **Employment Provider** (if applicable)
- 3) the **Service Coordinator** for the Individual
- 4) the **Individual** (for as much time in the interview as possible)

There may also be other respondents selected to participate because they know the Individual and his/her Daily Support Needs very well. But **the AFC Provider, the Employment Provider, and a Service Coordinator MUST participate.**

A SNAP-Only assessment will not need to have participation from an employment provider.

The SIS Assessment typically takes 3-3 1/2 hours to complete and the SNAP usually takes 1-1 1/2 hours to complete. Respondents for the interview should plan to reserve up to 6 hours (including a break for lunch, etc.) on the day the assessment interview is to take place.

Foster Care Providers, Employment Providers and Service Coordinators that may not be familiar with the SIS and/or the SNAP assessment tools, should review the Information contained on the ReBAR webpage under the section called “[Adult Foster Care ReBAR Assessments](#),” which will be accessible very soon.

<http://www.oregon.gov/DHS/dd/rebar>

This information can also be found through the link by this same name (“[Adult Foster Care ReBAR Assessments](#)”) on the Adult Foster Home Tools webpage.

<http://www.oregon.gov/DHS/spd/provtools/afh-dd/index.shtml>

Some materials will also be electronically mailed to providers with email addresses and distributed by US Mail to providers without email.

If you have any questions about this information, contact:

Contact(s):	Jan Morgan, Manager, ReBAR Program and DD Assessment Unit or Contact your CDDP Service Coordinator for information about one of these assessments.		
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