

Seniors and People with Disabilities

Mary Lee Fay

Authorized Signature

Number: SPD-IM-11-011
Issue Date: 1/24/2011

Topic: Developmental Disabilities

Subject: Referrals to Developmental Disabilities for Children

Applies to (check all that apply):

- | | |
|--|---|
| <input type="checkbox"/> All DHS employees
<input type="checkbox"/> Area Agencies on Aging
<input checked="" type="checkbox"/> Children, Adults and Families
<input checked="" type="checkbox"/> County DD Program Managers | <input type="checkbox"/> County Mental Health Directors
<input type="checkbox"/> Health Services
<input checked="" type="checkbox"/> Seniors and People with Disabilities
<input type="checkbox"/> Other (please specify): |
|--|---|

Message:

This memo is intended to provide clarification to field offices in Developmental Disabilities (CDDPs) and Child Welfare regarding transferring responsibility for payment for placement from Child Welfare to Developmental Disabilities. CDDPs are required to complete the SNAP (Support Needs Assessment Profile) assessment for children who are referred by Child Welfare prior to assuming payment for placement. The SNAP is the assessment tool utilized by DD to establish the foster care rate and is necessary for DD to determine the child's needs and supports.

While this may cause a delay in transfer in some cases, trained staff from the local offices (CDDP or Regional Crisis) are now authorized to complete the SNAP, rather than having to wait for the Office of Developmental Disabilities centralized state employees (i.e. "ReBAR" team) to do the assessments, as was previously required. Children being transferred from Child Welfare are identified by local offices as a priority for completing the SNAP in a timely manner.

Please continue to work collaboratively at your local level between DD Services and Child Welfare. If systemic issues arise at the local level that require centralized support please feel free to contact either Bruce Baker or Kevin George.

If you have any questions about this information, contact:

Contact(s):	Bruce Baker, SPD Kevin George, CAF		
Phone:	503-945-9800 503-945-5987	Fax:	
E-mail:	Bruce.M.Baker@state.or.us Kevin.George@state.or.us		