

Seniors and People with Disabilities

Jeanette Burket

Authorized Signature

Number: SPD-IM-10-076
Issue Date: 9/30/2010

Topic: Long Term Care

Subject: Independent Choices Program-second notice sent to participants regarding Workers' Compensation coverage for employee providers

Applies to (check all that apply):

- | | |
|---|---|
| <input type="checkbox"/> All DHS employees <input checked="" type="checkbox"/> Area Agencies on Aging <input type="checkbox"/> Children, Adults and Families <input type="checkbox"/> County DD Program Managers | <input type="checkbox"/> County Mental Health Directors <input type="checkbox"/> Health Services <input checked="" type="checkbox"/> Seniors and People with Disabilities <input type="checkbox"/> Other (please specify): |
|---|---|

Message:

For your information, a second request notice was mailed from Central office on September 27th and 28th to Independent Choices Program (ICP) participants who had not returned the ICP Employee Provider(s) Information, SDS 548 form, as of September 27th. A copy of this letter is attached to this transmittal. Letters were originally sent out on September 2nd requesting ICP participants to complete and return SDS 548 form in order to comply with House Bill 3618. Information regarding this House Bill is found in [SPD-IM-10-069](#). You may get calls from participants about this letter and questions can be diverted to Kelsey Weigel, ICP Coordinator. To clarify, **ALL** employees of ICP participants (even if they are a spouse) have to complete the form.

If you have any questions about this information, contact:

| | | | |
|--------------------|--|-------------|--------------|
| Contact(s): | Kelsey Weigel | | |
| Phone: | 503-945-6413 | Fax: | 503-947-4245 |
| E-mail: | Kelsey.C.Weigel@state.or.us | | |

September 27, 2010

*****SECOND NOTICE*****

To: Independent Choices Program participants

On September 2, 2010, I sent you a letter regarding the requirement to complete the Independent Choices Program Employee Provider(s) Information form. To date, we have not received your completed form. We must receive your completed form by **October 8, 2010** or this could jeopardize your enrollment in the program, as we will be out of compliance with House Bill 3618, which is a state law.

As noted earlier, in the upcoming months, you and your Personal Support Workers will be receiving additional information on this important new law and how it affects you and your employees. If you have questions about this letter or the enclosed form, please contact Kelsey Weigel, the statewide Independent Choices Coordinator, at (503) 945-6413.