

Seniors and People with Disabilities

Mary Lee Fay
Authorized Signature

Number: SPD-IM-08-025
Issue Date: 3/31/2008

Topic: Developmental Disabilities

Subject: eXPRS Payments Delayed -- April 4th - April 9th

Applies to (check all that apply):

- | | |
|---|--|
| <input type="checkbox"/> All DHS employees
<input type="checkbox"/> Area Agencies on Aging
<input type="checkbox"/> Children, Adults and Families
<input checked="" type="checkbox"/> County DD Program Managers | <input checked="" type="checkbox"/> County Mental Health Directors
<input type="checkbox"/> Health Services
<input type="checkbox"/> Seniors and People with Disabilities
<input checked="" type="checkbox"/> Other (please specify): all DD eXPRS Service Providers and Counties |
|---|--|

Message:

The Department of Administrative Services (DAS) notified us that they are running a Financial Archive project starting the weekend of April 4th. This means no payment files will be processed during that time. A message will be added to the eXPRS login page and will be updated as necessary.

eXPRS payments will be affected. Claims submitted after 3:30 on Friday, April 4th, will not be processed for payment until the afternoon of Wednesday, April 9th.

You may submit claims and conduct other business as usual during this time. However please note that payment for claims submitted during this time won't be processed until the archive project is completed. We will hold payment files until DAS notifies us. DAS will monitor the progress and send us updates beginning Monday, April 7th. If they can bring the system up sooner than Wednesday, April 9th, we will notify you via eXPRS' logon message.

If you have any questions about this information, contact:

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