

Judy Giggy

**Authorized Signature**

**Number: SPD-IM-07-005**

**Issue Date: 1/29/2007**

**Topic:** Long Term Care

Quality Assurance Home and Community Based Care (1%) Case Reviews:

**Subject:** 2007 Schedule

**Applies to (check all that apply):**

- |  |  |
|--|--|
| <input type="checkbox"/> All DHS employees                 | <input type="checkbox"/> County Mental Health Directors                  |
| <input checked="" type="checkbox"/> Area Agencies on Aging | <input type="checkbox"/> Health Services                                 |
| <input type="checkbox"/> Children, Adults and Families     | <input checked="" type="checkbox"/> Seniors and People with Disabilities |
| <input type="checkbox"/> County DD Program Managers        | <input type="checkbox"/> Other (please specify):                         |

**Message:**

To comply with quality assurance requirements in the 1915C Waiver and CMS Protocol, a statistically valid sample of clients receiving waived services is to be reviewed annually. Previously, these reviews were conducted quarterly, with a portion of the client sample provided to each office every three months. Because of changes in the review process, in 2007 the reviews will now be conducted twice a year, with one review being in the 2<sup>nd</sup> quarter, and the other in the 4<sup>th</sup> quarter. A transmittal will be sent out in April with half the annual sample of cases to be reviewed (due June 30), and another transmittal will be sent out in October with the second half of the annual sample (due December 31).

The Performance Evaluation Team is currently examining information that was entered into the electronic database for the Quality Assurance Home and Community Based Care (1%) case reviews completed in the last quarter of 2006. More information about the results of the review and feedback on the new process will be posted on the Staff Tools web page when the analysis is complete. An Information Memorandum will be sent out to identify when this information is available.

*If you have any questions about this information, contact:*

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