

Select originating cluster

Tina Kitchin

Authorized Signature

Number: SPD-IM-05-058

Issue Date: 8/16/05

Topic: Developmental Disabilities

Subject: Health Care Representative Trainings

Applies to (check all that apply):

- | | |
|--|--|
| <input type="checkbox"/> All DHS employees | <input type="checkbox"/> County Mental Health Directors |
| <input type="checkbox"/> Area Agencies on Aging | <input type="checkbox"/> Health Services |
| <input type="checkbox"/> Children, Adults and Families | <input type="checkbox"/> Seniors and People with Disabilities |
| <input checked="" type="checkbox"/> County DD Program Managers | <input checked="" type="checkbox"/> Other (please specify): DD Case Managers |

Message:

This is the annual training and will not be available again until 2006.

Attached is the fall's round of trainings for the Health Care Representative Rule. These trainings are limited to those in the developmental disability service system. Most counties and residential providers have found it helpful to have all case managers, house managers and Supported Living managers trained. Please distribute this to the case managers and house managers who need this information. Additional trainings will be scheduled if warranted.

For all registration and questions about the trainings, please contact Kimberly Hector at 503-945-6472, fax 503-373-7823 or email at Kimberly.S.Hector@state.or.us

Please remind staff that if they register and cannot attend, they need to cancel. Registration is limited and usually people are on the waiting list.

If you have any questions about this information, contact:

Contact(s):	Kimberly Hector		
Phone:	503-945-6472	Fax:	503-373-7823
E-mail:	Kimberly.S.Hector@state.or.us		

HCR Seminar Sites

City	Date	Location	Time
Salem	Thursday 9/08/05	Keizer Training Center, 4494 River Rd N, Keizer	1:00 – 4:30
Hillsboro	Friday 9/09/05	Juvenile Services Building, 111 SE Lincoln, Room 105, Hillsboro	1:00 – 4:30
Eugene	Thursday 9/22/05	Public Services Building, Bob Straub Room #368, 125 E. 8 th Ave, Eugene	1:00 – 4:30
Portland	Thursday 9/29/05	East Portland Police Precinct, 737 SE 106 th Ave, Portland	9:00 – 12:30
Salem	Friday 9/30/05	Keizer Training Center, 4494 River Rd N, Keizer	1:00 – 4:30
Medford	Thursday 10/06/05	Community Justice Bldg, 1101 West Main St – downstairs, Medford	1:00 – 4:30
Portland	Thursday 10/13/05	East Portland Police Precinct, 737 SE 106 th Ave, Portland	1:00 – 4:30

Pendleton	Friday 10/21/05	Community Conf. Room, Pendleton City Hall, 501 SW Emigrant, Pendleton	9:00 – 12:30
Baker City	Friday 10/28/05	School District 5J, North Conf. Room, 2090 4 th St, Baker City	9:00 – 12:30
Salem	Wednesday 11/02/05	Northwest Senior & Disability Services, 3410 Cherry Ave NE, 2 nd Floor Conf. Room, Salem	9:00 – 12:30

Site maps will be sent with confirmations.

Health Care Representative Trainings

(Form may be used for up to 5 staff from the same agency)

Name _____

Name _____

Name _____

Name _____

Name _____

Agency _____

Address _____

City/State/Zip _____

Daytime Phone Number (____) _____

Seminar Site Location (City) & Date/Time _____

Registration is first come, first served. There is frequently a wait list. If unable to attend, please call and cancel.

Please fax to (503) 373-7823 or email
Kimberly.S.Hector@state.or.us or mail to
DHS/SPD
500 Summer St. NE E02
Attn Kimberly Hector
Salem, OR 97301