

**Select originating cluster**

Marylee Fay  
**Authorized Signature**

**Number:** SPD-IM-04-095  
**Issue Date:** 11/01/2004

**Topic:** Other

**Subject:** Statewide Forum for Pre Admission Screeners

**Applies to (check all that apply):**

- |  |  |
|--|--|
| <input type="checkbox"/> All DHS employees                 | <input type="checkbox"/> County Mental Health Directors                  |
| <input checked="" type="checkbox"/> Area Agencies on Aging | <input type="checkbox"/> Health Services                                 |
| <input type="checkbox"/> Children, Adults and Families     | <input checked="" type="checkbox"/> Seniors and People with Disabilities |
| <input type="checkbox"/> County DD Program Managers        | <input type="checkbox"/> Other (please specify):                         |

**Message:**

Seniors and People with Disabilities is sponsoring a one day training for Pre-Admission Screeners. It is scheduled for Friday, December 3, 2004 at the New Kings Inn Conference Center in Salem. This is located just off of the I-5, Market Street Exit, and is located behind Fred Meyers. Registration begins at 8:30 and the training will conclude at 4:00 pm.

The training is designed for staff with PAS responsibilities, Supervisors/Managers and AAA Directors. There is no cost to attend this training. Due to budget cuts, refreshment and lunch will not be made available. Time for lunch away from the training site has been incorporated into the agenda. Registration is to assure an accurate count for materials, which will be provided by SPD. Registration is limited to 70 participants. Please register no later than Wednesday, December 1, 2004. Transportation and per diem costs are the responsibilities of the staff person's work unit.

DHS/AAA staff can register through the DHS On-Line Training Registration System at <http://www.dhs.state.or.us/training/index.html>

*If you have any questions about this information, contact:*

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