



Information Memorandum

Oregon Department of Human Services

Originating Cluster:

Seniors and People with Disabilities

Authorized by: Elizabeth Lopez, Administrator
Signature

IM Number: SPD-IM-03-119

Date: December 23, 2003

Subject: General Assistance (GA) Classroom Training Jan. 5-6, 2004, and Jan. 21-22, 2004.

Applies to (check all that apply):

- | | |
|--|--|
| <input type="checkbox"/> All DHS employees | <input type="checkbox"/> County DD Program Managers |
| <input checked="" type="checkbox"/> Area Agencies on Aging | <input type="checkbox"/> County Mental Health Directors |
| <input type="checkbox"/> Children Adults and Families | <input type="checkbox"/> Health Services |
| <input type="checkbox"/> Community Human Services | <input checked="" type="checkbox"/> Seniors and People with Disabilities |
| <input type="checkbox"/> Other (please specify): _____ | |

Message: A two-day GA classroom training has been scheduled for January 5-6, 2004 at the Keizer Training Center in Salem. Training will commence at 8:30 a.m. and end at 5:00 p.m. on both days. The training will be repeated on January 21-22, 2004. The GA training is available to Senior and People with Disabilities and AAA field staff who carry a GA caseload **who have never attended GA training**. Staff electing to attend the training will need to bring a three-inch, three ring binder.

The training session will cover all financial and non-financial GA eligibility factors including; computer coding, medical terminology, ordering administrative exams, GA impairment criteria and vocational analysis. Emphasis on GA Impairment Criteria will focus on the SSA's Mental Impairment, Hepatitis C and Musculoskeletal Listing of Impairments.

Individuals may register through the [DHS On-line Training Registration System](#).

If you have any questions about this information, contact:

Contact(s):	Jennifer de Jong		
Phone:	503.945.5856	Fax:	503.373.7902
E-mail:	jennifer.d.dejong@state.or.us		