



# Information Memorandum

Oregon Department of Human Services

**Originating Cluster:**

**Seniors and People with Disabilities**

**Authorized by:** Elizabeth Lopez, Administrator  
*Signature*

**IM Number:** SPD-IM-03-105

**Date:** November 3, 2003

**Subject:** Delayed Computer Support for General Assistance

**Applies to (check all that apply):**

- |  |  |
|--|--|
| <input type="checkbox"/> All DHS employees                   | <input checked="" type="checkbox"/> County DD Program Managers           |
| <input checked="" type="checkbox"/> Area Agencies on Aging   | <input checked="" type="checkbox"/> County Mental Health Directors       |
| <input type="checkbox"/> Children Adults and Families        | <input type="checkbox"/> Health Services                                 |
| <input checked="" type="checkbox"/> Community Human Services | <input checked="" type="checkbox"/> Seniors and People with Disabilities |
| <input type="checkbox"/> Other (please specify): _____       |  |

**Message:** We have come across some unexpected complexity in adding General Assistance Medical. The \_5 program code was originally designed to carry information about only one program with one standard. We now expect it to allow three cash standards (depending on living situation) and two different medical programs (depending on the person's presumptive application status).

Although the systems staff involved in coding and the business analysts who test have all worked very hard we still have a few program "bugs". We anticipate these being worked out today or tomorrow. We will send an update as soon as the system is ready.

In the mean time, if a person files an application today and meets all the requirements before the system is ready you will need to issue an advance using the Special Cash Pay system. Use the Advance Check code (01) and, when the General Assistance Cash case is opened enter the advance in the ADV field.

We are sorry for this delay. Since clients could not start the application process until today we are hopeful that this will have a small impact.

*If you have any questions about this information, contact:*

Contact(s):	DHS HelpDesk		
Phone:	(503) 945-5623	Fax:	
E-mail:	dhr.helpdesk.state.or.us		

