



# Information Memorandum

Oregon Department of Human Services

**Originating Cluster:**

**Seniors and People with Disabilities**

**Authorized by:** Elizabeth Lopez, Administrator  
*Signature*

**IM Number:** SPD-IM-03-104

**Date:** October 31, 2003

**Subject:** **General Assistance (GA) Worker Guide; Interactions between GA and Presumptive Medicaid**

**Applies to (check all that apply):**

- |  |  |
|--|--|
| <input type="checkbox"/> All DHS employees                   | <input checked="" type="checkbox"/> County DD Program Managers           |
| <input checked="" type="checkbox"/> Area Agencies on Aging   | <input checked="" type="checkbox"/> County Mental Health Directors       |
| <input type="checkbox"/> Children Adults and Families        | <input type="checkbox"/> Health Services                                 |
| <input checked="" type="checkbox"/> Community Human Services | <input checked="" type="checkbox"/> Seniors and People with Disabilities |
| <input type="checkbox"/> Other (please specify): _____       |  |

**Message:** A new GA Worker Guide is now available for staff use by clicking on <http://www.dhs.state.or.us/spd/tools/program/ga/wg4.htm>

This Worker Guide is being released to supplement the training that has already been provided regarding restoration of the General Assistance program. It contains case scenarios with procedures for obtaining presumptive OSIPM decisions for GA cases, and the related computer coding for establishing a case on the CMS system.

*Please note:* Computer coding information has been added to this Worker Guide that was not available during the October NetCast training sessions. All staff responsible for GA cases will need to review the information in the new Worker Guide.

*If you have any questions about this information, contact:*

Contact(s):	Karl Bien		
Phone:	(503) 945-6409	Fax:	(503) 373-7902
E-mail:	Karl.j.bien@state.or.us		