



# Information Memorandum

Oregon Department of Human Services

**Originating Cluster:**

**Seniors and People with Disabilities**

**Authorized by:** Elizabeth Lopez, Administrator  
*Signature*

**IM Number: SPD-IM-03-102**

**Date: 10/28/03**

**Subject:** Oregon ACCESS Release 19.71

**Applies to (check all that apply):**

- |  |  |
|--|--|
| <input type="checkbox"/> All DHS employees                 | <input type="checkbox"/> County DD Program Managers                      |
| <input checked="" type="checkbox"/> Area Agencies on Aging | <input type="checkbox"/> County Mental Health Directors                  |
| <input type="checkbox"/> Children Adults and Families      | <input type="checkbox"/> Health Services                                 |
| <input type="checkbox"/> Community Human Services          | <input checked="" type="checkbox"/> Seniors and People with Disabilities |
| <input type="checkbox"/> Other (please specify): _____     |  |

**Message:** The next Release of Oregon ACCESS is scheduled for Tuesday October 28, 2003. The changes will be available in your office on Wednesday morning October 29, 2003.

**Case Changes:**

The Medical Assistance screen has changed. One field has changed, others have been moved to a different location on the screen, and new fields have been added. This will allow staff to capture the number in the medical need group for up to five (5) medical programs on a single UCMS case.

The following fields have been moved to a different location on the UCMS screen:

- Elig Revw Date
- Med Rvw Date
- NRD
- NFM
- Reas

The following new fields have been added to the UCMS screen:

- Med Prg/# (medical program and number in the program's need group).
- # OHP (number in the OHP need group) # Med was removed

**A separate more detailed transmittal regarding CMS changes will be sent 10/28/2003.**

A conversion will be completed Monday October 27, 2003 to change the #Med to the

applicable Med Prg/#.

## **CAPS Changes:**

Several new Assist Types have been added on the Cognition and Behavior tabs. These Assist Types aid in clarifying clients' needs and reflect rule language.

Updated terms have replaced the following Obsolete Frequency Drop-downs:

Mobility: Frequently and Occasionally;

Eating: Frequently and Occasionally;

Elimination: Day, Daily, Less than Daily, Less than Weekly and Night; and

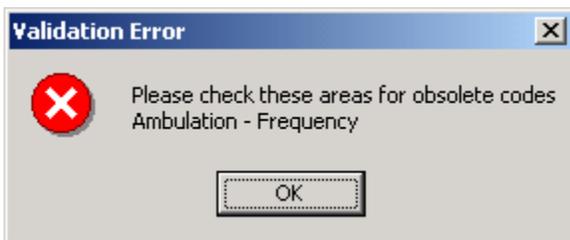
Mental Status: Each time, Frequently, Occasionally and Rarely.

### **Frequency Drop-downs in all other ADL/IADLs have not been changed.**

The Obsolete Frequencies will still display when viewing Current or Historical Assessments. The terms will also display in any Pending Assessment that is copied and created from an assessment containing an Obsolete Frequency.

Assessments can be viewed with an Obsolete Frequency but when any changes are made to a Pending Assessment, the worker will be prompted to select a valid Frequency. **Some Drop-down lists are long and the scroll bar must be used to view the entire list.**

The prompt will display on the individual screen. The worker must click OK and make the change to move to another screen, or click the eraser to reset the information.



If an Obsolete Frequency remains in the assessment, the worker will be prompted to return to the assessment and make the change when entering the Care Planning section, or when moving the assessment to Current.

### **A Pending Assessment cannot be moved to Current until all Obsolete Frequencies have been changed.**

When moving a Pending Assessment directly to History, the worker will be prompted to make the change and must click OK. However, the assessment will move without allowing the worker to make a change. This issue will be resolved in a later release.

In release 19.71, Help relating to Mobility, Eating, Elimination and Mental Status is updated

with current DHS, SPD, Service Priority/Clients Served Rule language. To access Help: Select shift F1; or Help, then Help on Topic on the top of the screen; or in Remote ACCESS select the ? on the tool bar.

*If you have any questions about this information, contact:*

Contact(s):	Help Desk		
Phone:	503-945-5623	Fax:	
E-mail:	HELPDESK,DHR		