



**Information  
Memorandum**

Oregon Department of Human Services

**Originating Cluster:**

**Seniors and People with Disabilities**

Date:	<b>July 7, 2003</b>	IM Number:	<b>SPD-IM-03-063</b>
To:	Area Agency on Aging Directors AAA Program Managers and Staff CHS Central Office Managers CHS SDA Managers CHS SDA Assistant Managers	CHS/SPD All Staff CHS/SPD Line/Program Managers County DD Program Managers County Mental Health Directors SPD Central Office Staff	
From:	Elizabeth Lopez		
Subject:	<b>Netcast on 7/24/03 from 9:00 am – 12:00 pm.</b>		

**Message:** The NetCast is titled “Older Americans Act Programs – Family Caregiver Support Program & NAPIS-State Program Report”. This training will cover information on tracking unduplicated clients, spending of allocations, reporting services, intake forms and community partnerships. We will also discuss best practices, questions and answers, future activities, and the upcoming National Family Caregiver month (November) activities. We will then discuss the NAPIS-State Program Report – training will include a review of the NAPIS - SPR program, with a focus and clarification of problem areas from the report submitted for FY 2002.

Target audience: Any Area Agency on Aging staff who work with the Family Caregiver Support Program, including program and fiscal managers, and those who complete the NAPIS – State Program Report.

There is just one session covering this material, begin login at 8:30 am and the training will begin at 9:00 am and will end at 12:00 pm.

Register on line at: <https://dhstraining.hr.state.or.us/training>

*If you have any questions about this information, contact:*

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