



**Information
Memorandum**

Oregon Department of Human Services

Originating Cluster:

Seniors and People with Disabilities

Date:	July 2, 2003	IM Number:	SPD-IM-03-062
To:	Area Agency on Aging Directors AAA Program Managers and Staff CHS Central Office Managers CHS SDA Managers CHS SDA Assistant Managers	CHS/SPD All Staff CHS/SPD Line/Program Managers County DD Program Managers County Mental Health Directors SPD Central Office Staff	
From:	Cathy Cooper, Deputy Assistant Director		
Subject:	DD Advances Under 2003-05 County Financial Assistance Contract (CFAC)		

Counties will be paid an advance of developmental disability (DD) service funds under the 2003-05 County Financial Assistance Contract (CFAC).

Purpose of the Advance:

The purpose of the advance is to provide funds to Counties to pay providers for new or enhanced services approved by the Department (or by a Regional Crisis & Back-Up Services program), during the time it takes for the associated funding changes to be processed through the State and County contract and payment systems. The Department initiated the system of paying advances of DD funds in 1999 to address cash flow problems for service providers who agree to quickly implement services for individuals in crisis, or to otherwise increase services with short notice.

Amount of the Advances:

The advance amounts are smaller this biennium than in the past. In previous years, the advance was equal to the first month's allotment of DD funds under the new biennial contract. Those amounts made sense when there was rapid growth in community-based developmental disability services. While the 2003-05 budget for DD services has not yet been approved by the Legislature, increases under the State and County contract are expected to be limited to growth in mandated caseloads, as was the case in 2001-03.

The advance to be paid in July 2003 was calculated individually for each County, based on how much the County's DD allocations increased during the first six (6) months of 2001-03. For example:

A. County's initial monthly amount for DD services in July 2001:	\$200,000.00
B. Initial contract amount for July – December 2001:	\$1,200,000.00
C. Increase in DD funds for the period July – December 2001:	50,000.00
D. % increase July – Dec. 2001 (line C divided by line B):	4.17%
E. County's initial monthly amount for DD services in July 2003:	\$210,000.00
F. Initial contract amount for July – December 2003:	\$1,260,000.00
G. Advance for 2003-05 = % in line D times amount in line F:	\$52,542.00

Foster home limitations were not included in the calculations, because foster payments do not flow through the County Financial Assistance Contract.

Payment and Recovery Procedures:

The advances will be paid in July 2003, and recovered in June 2004.

This is a change from previous biennia, when the advances were recovered in the 24th month of the biennial contract period. The earlier recovery anticipates a reduced need for advances under the Department's new payment system, eXPRS, currently under development. If it is determined that advances are still needed for the 2004-05 fiscal year, an additional advance will be paid in July 2004 and recovered in June 2005.

Another change is how the advances will be distributed across the various service elements. The advance will be prorated among the services where growth in mandated caseload is most likely to occur, specifically:

- DD 44 Crisis Services
- DD 49 Comprehensive In-Home Supports for Adults
- DD 50 Residential Facilities
- DD 51 Supported Living Services
- DD 53 Transportation Services
- DD 54 Employment and Community Inclusion Services
- DD 56 Rent Subsidies
- DD 150 Family Support Services

Expectations for County Management of Advances:

The intent of the advance is provide funds to the County to pay providers for new or enhanced services while waiting for approved changes to be incorporated into amendments to the County contract. The Department's expectation is that the County will increase payments to a provider only when the provider is implementing an increase in DD services approved by the Department or the Regional Crisis & Back-Up Services program. The Department does not expect, and in fact discourages the County from passing on the advance to a provider unless the provider is implementing a change approved by the Department or Region.

If you have any questions about this information, contact:

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Department of Human Services (DHS), Seniors and People with Disabilities (SPD)
2003-04 Advance of Developmental Disability Funds under County Financial Assistance Contracts

SE #	Service	County-> Contract #-> Baker 01-001	Benton 02-001	Clackamas 03-001	Clatsop 04-001	Columbia 05-001	Crook 07-001	Curry 08-001	Deschutes 09-001	Douglas 10-001
44	Crisis Services	182	5,247	2,617	265	295	0	0	9,625	0
49	Comp In-Home Adults	0	603	5,240	0	0	0	0	3,890	0
50	Residential Fac	7,650	162,729	280,048	67,078	60,383	0	25,866	209,814	34,010
51	Supported Living	0	20,089	9,217	1,537	634	2,903	0	15,349	1,578
53	Transportation	215	2,401	19,946	3,247	2,168	0	0	7,554	2,705
54	Employment	3,544	47,583	79,702	19,024	16,656	0	9,457	58,120	8,063
56	Rent Subsidies	0	398	1,909	388	244	0	0	395	31
150	Family Support	601	1,761	8,981	795	1,995	4,247	336	4,542	616
Total Advance		12,192	240,812	407,659	92,333	82,377	7,150	35,660	309,289	47,004

<i>check:</i>	12,192	240,811	407,660	92,334	82,375	7,150	35,659	309,289	47,003
<i>discrepancy:</i>	(0)	1	(1)	(1)	2	0	1	(0)	1

Department of Human Services (DHS), Seniors and People with Disabilities (SPD)
2003-04 Advance of Developmental Disability Funds under County Financial Assistance Contracts

SE #	County-> Contract #-> Service	Grant 12-001	Jackson 15-001	Jefferson 16-001	Josephine 17-001	Klamath 18-001	Lake 19-001	Lane 20-001	Lincoln 21-001	Linn 22-001
44	Crisis Services	104	0	1,233	4,065	0	238	13,675	0	0
49	Comp In-Home Adults	0	2,096	3,246	0	441	0	14,393	0	571
50	Residential Fac	12,305	149,209	0	40,785	35,827	0	689,331	21,053	116,683
51	Supported Living	0	12,132	0	5,919	1,186	0	41,867	340	2,072
53	Transportation	0	4,306	0	1,406	0	0	40,776	641	2,774
54	Employment	3,271	48,710	3,648	17,130	19,976	2,871	207,506	7,598	47,270
56	Rent Subsidies	0	565	0	0	0	0	7,600	111	974
150	Family Support	100	3,372	2,058	2,567	1,964	265	13,692	586	3,924
	Total Advance	15,779	220,391	10,185	71,872	59,394	3,374	1,028,840	30,330	174,267

<i>check:</i>	15,780	220,390	10,185	71,872	59,394	3,374	1,028,840	30,329	174,268
<i>discrepancy:</i>	(1)	1	0	(0)	(0)	0	(0)	1	(1)

Department of Human Services (DHS), Seniors and People with Disabilities (SPD)
2003-04 Advance of Developmental Disability Funds under County Financial Assistance Contracts

SE #	Service	Malheur 23-001	Marion 24-001	Morrow 25-001	Multnomah 26-001	Polk 27-001	Tillamook 29-001	Umatilla 30-001	Union 31-001	Wallowa 32-001
44	Crisis Services	851	16,134	801	11,595	0	0	942	0	0
49	Comp In-Home Adults	0	10,073	6,015	5,761	2,502	0	342	3,979	0
50	Residential Fac	28,179	502,096	0	315,474	113,742	21,471	116,616	193,664	0
51	Supported Living	0	51,142	0	60,706	42,585	2,432	25,458	2,728	0
53	Transportation	289	14,306	0	29,339	4,322	966	3,314	4,766	0
54	Employment	24,535	123,771	0	98,374	33,610	15,096	41,645	46,481	0
56	Rent Subsidies	0	2,834	0	4,399	757	72	78	3,772	0
150	Family Support	2,176	5,785	1,172	7,040	1,188	1,203	5,661	6,305	0
	Total Advance	56,029	726,140	7,988	532,689	198,707	41,240	194,056	261,694	0

<i>check:</i>	56,030	726,141	7,988	532,688	198,706	41,240	194,056	261,695	0
<i>discrepancy:</i>	(1)	(1)	0	1	1	0	0	(1)	0

Department of Human Services (DHS), Seniors and People with Disabilities (SPD)
2003-04 Advance of Developmental Disability Funds under County Financial Assistanc

SE #	Service	County-> Contract #-> Washington 34-001	Yamhill 36-001	Mid Columbia 37-001	Warm Springs 39-021	EOHSC 50-021	Statewide Totals
44	Crisis Services	2,983	0	1,039	0	0	71,891
49	Comp In-Home Adults	5,572	0	251	0	0	64,975
50	Residential Fac	379,105	82,251	49,150	0	0	3,714,519
51	Supported Living	25,924	4,038	1,186	0	0	331,022
53	Transportation	31,725	2,002	224	0	0	179,392
54	Employment	105,457	39,869	18,044	0	0	1,147,011
56	Rent Subsidies	3,485	0	1,102	0	0	29,114
150	Family Support	10,802	3,603	3,351	0	0	100,688
	Total Advance	565,055	131,763	74,346	0	0	5,638,613

<i>check:</i>	565,053	131,763	74,347	0	0	5,638,613
<i>discrepancy:</i>	2	(0)	(1)	0	0	0