



DEPARTMENT OF HUMAN SERVICES
SENIORS & PEOPLE WITH DISABILITIES
500 Summer Street NE E02
Salem, Oregon 97301-1073
Phone: (503) 945-5811

AUTHORIZED BY: _____
Administrator

INFORMATION MEMORANDUM
SPD-IM-03-010
Date: January 29, 2003

TO: Area Agency on Aging Directors CHS SDA Managers
CHS/AAA Field Managers and Staff CHS SDA Assistant Managers
SPD Managers and Staff CHS Central Office Managers

SUBJECT: 1099 Reported Income Error

INFORMATION: The 2002 1099s were mailed to providers around the middle of this month. We discovered a systems error. The reported income was for 2001. We are issuing corrected 1099s for 2002 income in a couple of days. Attached is the letter that is being mailed to the providers with the corrected 1099s.

CONTACT: SPD Provider Payment Unit

PHONE: (503) 947-5124

Attachment

January 29, 2003

Dear Provider:

****1099 Error****

A 2002 1099 was mailed to you around middle of this month. We have discovered a systems error. The reported income was for 2001. Enclosed you will find a corrected 1099 for your 2002 income. We are very sorry for any inconvenience this has caused you.