



DEPARTMENT OF HUMAN SERVICES
SENIORS & PEOPLE WITH DISABILITIES
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AUTHORIZED BY: _____
Administrator

INFORMATION MEMORANDUM
SPD-IM-02-066
Date: November 18, 2002

TO: Area Agency on Aging Directors
CHS/AAA Field Managers and Staff
SPD Managers and Staff
CHS SDA Managers
CHS SDA Assistant Managers
CHS Central Office Managers

SUBJECT: Training on Protective Services in Adult Foster Care

INFORMATION:

SPD's Office of Licensing and Quality of Care will sponsor a two-day training on December 4 and 5, 2002 on protective services in the adult foster home setting. The intended audience is adult foster home licensers, protective service workers who have responsibility for these facilities, and interested supervisors. Some of the material covered will include: the respective roles that licensers and protective service workers play in preventing and addressing abuse/neglect; working together when clients from SPD, DD and MH live together in the same home; collection and use of appropriate documentation when abuse/neglect is suspected; how to create sufficient and adequate documentation of investigations; determining whether an investigation is licensing or protective services; how to conduct a supportive and effective interview.

Training will be held from 8:30 to 4:30 each day at Mill Creek Inn in Salem and participants should register on line at http://dhstraining.hr.state.or.us/training/search_courselist.htm

This session will be limited to 50 participants and licensers and protective service workers from specific areas are encouraged to attend as a team. This course will be repeated at a date to be announced for those unable to attend in December.

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