



DEPARTMENT OF HUMAN RESOURCES
SENIOR & DISABLED SERVICES DIVISION
500 Summer Street NE
Salem, Oregon 97310-1015
Phone: (503) 945-5811

AUTHORIZED BY: _____ **INFORMATION MEMORANDUM**
SDSD Administrator/Deputy/ **SDSD-IM-00-120**
Assistant Administrator **Date: December 13, 2000**

TO: SDSD District and Unit Managers
Area Agency on Aging Directors

SUBJECT: **Additional Client Assessment "Scales" Training Sessions**

INFORMATION: As noted in IM-113, the new Client Assessment and Planning System (CA/PS) "Scales" training is being offered to all SDS, AAA, and Contract RN staff. Additional sessions are being offered to allow all SDS/AAA and Contract RN staff to attend.

The sessions are being taught by Mental Health or Division staff who have extensive experience using these scales. All staff who do client assessments are strongly encouraged to attend. Unless they attend, the training materials developed will be ineffective.

Again, the training will include instructional and practice sessions on the use of the following assessment tools:

- The Mini Mental State Exam (MMSE)
A screening tool for memory and cognitive impairments.
- The Geriatric Depression Scale (GDS)
A screening tool to identify depression.
- Timed Up and Go Test (TUG)
A screening tool to measure functional mobility.
- Vertical Visual Analogue Scales For Pain
A screening tool to record subjective estimates of pain intensity.

The one-day training sessions will be facilitated from 9:00 a.m.-4:00 p.m. at the following sites on the dates listed below:

ALBANY: January 9 and January 30, 2001
Cascade West Council of Governments, Albany Senior Services
1400 Queen Ave. SE
Albany, OR

CANYONVILLE: February 14 and 15, 2001

Seven Feathers Hotel

146 Chief Miwaleta Ln
Canyonville, OR

LAGRANDE: February 27, 2001

Best Western Rama Inn & Suites

1711 - 21st St
La Grande, OR

NEWPORT: January 9 and January 30, 2001

Hallmark Resort

744 SW Elizabeth
Newport, OR

PENDLETON: February 28, 2001

Red Lion

304 SE Nye Ave
Pendleton, OR

WILSONVILLE: January 9 and January 12, 2001

Best Western Willamette Inn

30800 SW Parkway Blvd
Wilsonville, OR

Registration is required one week prior to scheduled course date. Contact Sue Hittle, Oregon ACCESS, 503.378.2101 ext 224, fax 503.378.2103, GroupWise or e-mail Susan.M.Hittle@state.or.us to register. Please give the following information:

- Participant's Name
- Branch #/Name
- E-mail if other than GroupWise
- Phone #
- FAX #
- Indicate if you need directions

Confirmation notices will be e-mailed to participants and directions faxed one week prior to each training.

CONTACT PERSON: Questions about the sessions should be directed to Wendy Sampels, Project Coordinator.

CONTACT NUMBER: 503.378.2101 ext 369

FAX NUMBER: 503.378.2103 or

GROUPWISE or E-MAIL: Wendy.Sampels@state.or.us