



**DEPARTMENT OF HUMAN SERVICES**  
**SENIOR & DISABLED SERVICES DIVISION**  
500 Summer Street NE  
Salem, Oregon 97310-1015  
Phone: (503) 945-5811

**AUTHORIZED BY:** \_\_\_\_\_

SDSD Administrator/Deputy/  
Assistant Administrator

**INFORMATION MEMORANDUM**

SDSD-IM-00-01

Date: January 1, 2000

**TO:** SDSD District and Unit Managers  
Area Agency on Aging Directors

**SUBJECT:** Annual Public Notification of Residential Standards Information

**INFORMATION:** Section 1616(e) of the Social Security Act (the Keys Amendment) requires, in part, that States annually make available for public review, a summary of standards (rules) developed for residential facilities. The facilities covered by this section provide both room and board and continuous protective oversight to SSI-eligible and other residents. Both the Mental Health and Developmental Disability Services Division (MHDDSD) and SDSD have residential facilities providing these services.

Two copies of the rule summaries are attached. The first copy is for your files and to provide copies to the public as requested. The memo to the General Public and second copy of the rule summaries is for public notification. To meet the requirements for public notification, **please post the memo and rule summaries in a public area through January 31, 2000.**

**CONTACT PERSON:** Pam Warren (Pam.G.Warren@state.or.us)

**CONTACT NUMBER:** 503-945-6406

**FAX NUMBER:** 503-373-7823

***NOTE:** Information Memorandum Transmittal Log Sheets for 2000 are also attached.*

# **MENTAL HEALTH AND DEVELOPMENTAL DISABILITY SERVICES DIVISION (MHDDSD)**

DECEMBER 1999

MHDDSD RULES RELATING TO STANDARDS FOR RESIDENTIAL FACILITIES WHERE SIGNIFICANT NUMBERS OF SUPPLEMENTAL SECURITY INCOME (SSI) RECIPIENTS ARE LIKELY TO RESIDE:

SUMMARY OF RESIDENTIAL TREATMENT FACILITY RULES FOR ADULTS WITH MENTAL OR EMOTIONAL DISORDERS (facility size of six or greater): 309-035-0100 through 309-035-0190 (effective June 1, 1998).

These rules prescribe standards that MHDDSD-licensed Adult Residential Treatment Facilities (with six or more residents) must maintain in order to comply with federal and state laws. The rules prescribe criteria for the care, health, safety and protection of residents, including requirements for: staffing, facility structures, food service, and sanitation.

SUMMARY OF RESIDENTIAL TREATMENT HOME RULES FOR ADULTS WITH MENTAL AND EMOTIONAL DISORDERS (home size of five or less): 309-035-0250 through 309-035-0460 (effective December 1, 1999).

These rules prescribe standards that MHDDSD-licensed Adult Residential Treatment Homes (with five or fewer residents) must maintain in order to comply with federal and state laws. The rules prescribe criteria for the care, health, safety and protection of residents, including requirements for: staffing, facility structures, food service, and sanitation.

SUMMARY OF ADULT FOSTER HOME LICENSURE RULES:  
STANDARDS FOR SERVICES TO ADULTS WITH MENTAL ILLNESS  
OR DEVELOPMENTAL DISABILITIES: 309-040-0000 through 309-040-  
0100 (effective August 26, 1999).

The purpose of these rules is to prescribe the standards and procedures for the provision of care and services to residents with mental illness and developmental disabilities as a condition for licensure and payment. The rules describe the assistance that individuals are offered in order to maintain them in a safe, home-like environment in the community.

Care includes 24-hour supervision to assist, or provide individuals with, personal care, food, health, safety, protection, socialization, and to promote general well-being.

The homes house five or fewer adults.

SUMMARY OF RULES FOR ABUSE REPORTING AND PROTECTIVE  
SERVICES IN COMMUNITY PROGRAMS AND COMMUNITY  
FACILITIES: 309-040-0200 through 309-040-0290 (effective September  
1, 1994).

The purpose of these rules is to prescribe standards and procedures for the investigation, assessment, and provision of protective services in community programs and facilities. The rules also prescribe the nature and content of the abuse investigation and protective services report.

SUMMARY OF STANDARDS FOR ENHANCED CARE FACILITIES:  
309-032-0720 through 309-032-0830 (effective April 5, 1995).

These rules prescribe standards and procedures for the delivery of mental health services to eligible persons with severe mental illness residing in selected Senior and Disabled Services Division licensed facilities.

SUMMARY OF SUPPORTED LIVING SERVICES RULES FOR  
INDIVIDUALS WITH DEVELOPMENTAL DISABILITIES: 309-041-0550  
through 309-041-0830  
(effective February 7, 1997).

These rules prescribe standards by which the MHDDSD approves and certifies programs that provide supported living services for individuals with developmental disabilities. The rules also prescribe standards and procedures for program management, health and safety, rights of the individual, and criteria for entry and exit of Division-funded supported living programs.

SUMMARY OF 24-HOUR RESIDENTIAL SERVICES RULES FOR  
INDIVIDUALS WITH DEVELOPMENTAL DISABILITIES: 309-049-0030  
through 309-049-0225  
(effective October 26, 1998).

These rules prescribe standards by which the Division approves and licenses programs that provide 24-hour residential support services for individuals with developmental disabilities. The rules also prescribe standards and procedures for the program management, health and safety, rights of the individual, and criteria for entry and exit of Division-funded 24-hour residential service programs.

Copies of complete rules can be obtained by writing the Mental Health and Developmental Disability Services Division, 2575 Bittern Street NE, P.O. Box 14250, Salem, OR 97309-0740, ATTENTION: Judy Murdza, or by calling (503) 945-9482.

# SENIOR AND DISABLED SERVICES DIVISION (SDSD)

DECEMBER 1999

## SUMMARY OF SDSD RULES RELATING TO STANDARDS FOR FACILITIES WHERE SIGNIFICANT NUMBER OF SUPPLEMENTAL SECURITY INCOME (SSI) RECIPIENTS ARE LIKELY TO RESIDE:

The following rules prescribe standards for building maintenance, fire safety, sanitation, food, health, program and care services, staffing, residents' rights and administrative management. These facilities are routinely inspected to determine substantial compliance with federal and state laws and licensure rules.

Criminal History Clearance - 411, Division 009, effective November 1, 1998.

Adult Foster Homes - 411, Division 050; effective August 1, 1998  
- Houses five or fewer residents.

Residential Care Facilities - 411, Division 055; effective January 1, 1994  
- Houses six or more residents.

Assisted Living Facilities - 411, Division 056; effective April 1, 1999  
- Houses one resident per unit.

Copies of complete rules may be obtained by writing to Pam Warren, Senior and Disabled Services Division, Human Resources Building, 500 Summer Street NE, Salem, OR 97310-1015; or by calling (503) 945-6406.

COPY 2

POST IN PUBLIC LOCATION THROUGH

January 31, 2000

**Date:** January 1, 2000

**To:** Members of the General Public

**From:** William R. Fritz  
Assistant Administrator

**Subject:** Notification of Residential Care Facility Rule Availability

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Section 1616(e) of the Social Security Act requires, in part, that States annually make available to the public:

- A summary of standards developed for residential facilities where significant numbers of Supplemental Security Income (SSI) recipients reside or are likely to reside; and
- A copy of such standards along with the enforcement procedures, a list of waivers of standards, and any violations.

The attached rule summaries describe the relevant rules available to the general public by request. If you would like to read the full version of particular rules, you can access the rules in two ways:

- 1) Oregon's Internet web site at **<http://www.state.or.us>**. Click on the links to: "State Government", "Oregon Administrative Rules", "Numerical Index by OAR Chapter Number", and finally, "309" (for MHDDSD) or "411" (for SDSD); or
- 2) Call or write to the appropriate person listed at the end of the summaries for each Division to receive paper copies. You may also request information about administration of the rules through this person.

attachments

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