

Mike McCormick

Authorized signature

Number: APD-AR-16-047

Issue date: 7/1/2016

Topic: Long Term Care

Due date:

Subject: Independent Choices Benefit Calculation form updated due to minimum wage increase

Applies to (check all that apply):

- | | |
|--|--|
| <input type="checkbox"/> All DHS employees | <input type="checkbox"/> County Mental Health Directors |
| <input checked="" type="checkbox"/> Area Agencies on Aging | <input type="checkbox"/> Health Services |
| <input checked="" type="checkbox"/> Aging and People with Disabilities | <input type="checkbox"/> Office of Developmental Disabilities Services(ODDS) |
| <input type="checkbox"/> Self Sufficiency Programs | <input type="checkbox"/> ODDS Children's Intensive In Home Services |
| <input type="checkbox"/> County DD Program Managers | <input type="checkbox"/> Stabilization and Crisis Unit (SACU) |
| <input type="checkbox"/> ODDS Children's Residential Services | <input type="checkbox"/> Other (please specify): |
| <input type="checkbox"/> Child Welfare Programs | |

Action required: The purpose of this transmittal is to inform APD/AAA local office staff of the updated Independent Choices Benefit Calculation form (546IC) due to the minimum wage increase.

Effective July 1, 2016 the Live-in services rate is changed to \$9.75 for all consumers in accordance with the minimum wage increase.

- A new 546IC form must be completed for every Independent Choices Program (ICP) case. A copy needs to be sent to the participant and the ICP Coordinator. The ICP Coordinator's address is: Aging and People with Disabilities Attn: Kelsey Weigel, 500 Summer St. NE, E-10 Salem, OR 97301 or can be emailed to Kelsey.C.Weigel@state.or.us.
- Enter the new ICP grant amount from the 546IC form into Oregon ACCESS so that the accurate ICP grant amount will be issued to the participant.
- You will need to complete a supple (SUPL) action with the new benefit amount so they will be sent the difference between their old rate and new rate for July and August. The SUPL must be completed no later than **August 1, 2016**.

Reason for action: The form has been updated to reflect the live-in rate wage due to the minimum wage increase.

Field/stakeholder review: Yes No

If yes, reviewed by: Operations committee

If you have any questions about this action request, contact:

Contact(s):	Kelsey Weigel, Operations and Policy Analyst/ICP Coordinator		
Phone:	503-779-6849	Fax:	503-947-4245
Email:	Kelsey.c.weigel@state.or.us		