

Sarah Hout

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Number: APD-AR-15-047

Issue date: 8/3/2015

CORRECTED

Topic: Other

Due date:

Subject: State Evidence-Based Health Promotion Funds for AAAs

Applies to (check all that apply):

- | | |
|---|---|
| <input type="checkbox"/> All DHS employees | <input type="checkbox"/> County Mental Health Directors |
| <input checked="" type="checkbox"/> Area Agencies on Aging | <input type="checkbox"/> Health Services |
| <input type="checkbox"/> Aging and People with Disabilities | <input type="checkbox"/> Office of Developmental |
| <input type="checkbox"/> Self Sufficiency Programs | Disabilities Services(ODDS) |
| <input type="checkbox"/> County DD Program Managers | <input type="checkbox"/> ODDS Children's Intensive |
| <input type="checkbox"/> ODDS Children's | In Home Services |
| <input type="checkbox"/> Residential Services | <input type="checkbox"/> Stabilization and Crisis Unit (SACU) |
| <input type="checkbox"/> Child Welfare Programs | <input type="checkbox"/> Other (please specify): |

Action required:

AAAs must submit to the SUA at SUA.email@state.or.us by August 26, 2015, a budget and plan for approval by the SUA for use of state general funds to support evidence-based health promotion. The plan should address the following:

- Name of each evidence-based health promotion program that funds will support. Programs must meet the Administration for Community Living's requirements for highest level evidence-based programs.
- Targeted reach – number of people expected to complete each funded program by June 30, 2017.
- Brief work plan identifying staffing for program coordination, how program fidelity/quality will be monitored and maintained, plans for outreach/recruitment, and the role of partner organizations that will be involved.
- Budget for use of funds. Please note when preparing the budget that AAAs may not use more than 10% of funds to support administrative costs.

Please see attached funding allocations and template for proposed plan and budget. If a AAA needs more time to complete their proposed budget and plan, please contact Jennifer Mead.

Upon SUA approval of plan and budget, AAAs will be expected to report on participant

demographics and completion to track the impact of these state funds for reporting to the Legislature. Reporting will include the following:

1. **Financial reporting** (as part of monthly AAA invoice due to the SUA by the 25th of the following month). AAAs will report expenditures in column 8a on the applicable OAA services line on Form 150, page 2. If you have questions on financial reporting, please contact Rhonda Buedefeldt at Rhonda.buedefeldt@state.or.us.
2. **Reporting on program participation and demographics** (through ORACCESS and, for Stanford programs, the OHA Living Well reporting system, as each program is completed). AAAs must continue to collect and report participant-level demographics (e.g. age, household size, race/ethnicity, income) and attendance for each program. A workgroup is currently exploring other options for possible other ways to report this data to the SUA, but until alternatives are identified, this data must continue to be reported in Oregon ACCESS.
3. **Reporting on program completion** (quarterly). AAAs must also report the total number of participants who “complete” each program (attend or participate enough to have an impact). Attached is the reporting format for quarterly reporting on individuals who have completed programs. See attached completion report format.

Reason for action:

The Legislature authorized state general funds for continuation of statewide AAA efforts to support evidence-based health promotion and disease prevention activities during the '15-17 biennium, with oversight provided by the SUA. The intent of the funding is to support programs to serve individuals who can benefit from health promotion programs, regardless of eligibility for entitlement programs. The money was directed to be distributed to AAAs through the Intrastate Funding Formula. Each AAA is required to develop a plan that will include anticipated numbers of individuals served and outcomes. Regular reporting will enable the AAAs and SUA to track program impact in order to report effective use of funds to the Legislature.

Reason for action:

Field/stakeholder review: Yes No

If yes, reviewed by:

If you have any questions about this action request, contact:

Contact(s):	Jennifer Mead		
Phone:	971-673-1035	Fax:	
Email:	Jennifer.Mead@state.or.us		

Template for proposed plan (please use this format or other similar format)

Evidence-Based Health Promotion Funds

1. **Date:**
2. **AAA:**
3. **Health Promotion Contact:**
4. **Phone and email for health promotion lead contact:**

5. Planned programs and projected reach.

Name of Evidence-Based Program	Year 1 Projected #s of Participants Completing Program (7/1/15 – 6/30/16)	Total Projected #s of Participants Completing Program (cumulative: 7/1/15 – 6/30/17)

6. **Provide a brief description of plan for use of funds.** This description can be a few paragraphs, a bulleted list, or a workplan format of the AAAs choosing. Please indicate AAA staffing for program coordination, how program fidelity/quality will be monitored and maintained, plans for outreach/recruitment, and the role of partner organizations that will be involved.

7. **Budget for use of funds.** AAAs may use the attached budget template or other similar format. Please note when preparing the budget that AAAs may not use more than 10% of funds to support administrative costs.

State General Funds for Older Adult Evidence-Based Health Promotion - July 1, 2015 - June 30, 2017

AAA:

Date:

Contact person:

	Year 1	Year 2	Total (Years 1 & 2)	Brief explanation/justification
Personnel				
Fringe Benefits				
Travel				
Supplies and Materials				
Contractual				
Subtotal				
Indirect/cost allocation (not to exceed 10% of budget)				
TOTAL				

Quarterly Health Promotion Report on Program Completion Oregon Legislative Special Purpose Allocation

AAA: _____

Reporting Period: _____

Person Reporting: _____

Contact info: _____

Please send the information below to sua.email@state.or.us quarterly. In addition to the completion data reported on this form, please ensure that participant information (demographics and service units) is updated in ORACCESS.

Year 1 Reporting

- July 1–Sept 30, 2015 – report by Oct. 31, 2015
- Oct 1–Dec. 31, 2015 – report by Jan. 31, 2016
- Jan 1–April 30, 2016 – report by March 31, 2016
- May 1–June 30, 2016 – report by July 31, 2016

Year 2 Reporting

- July 1–Sept 30, 2016 – report by Oct. 31, 2016
- Oct 1–Dec. 31, 2016 – report by Jan. 31, 2017
- Jan 1–April 30, 2017 – report by March 31, 2017
- May 1–June 30, 2017 – report by July 31, 2017

1. For each program your AAA is using state evidence-based health promotion funds to support, please indicate the total number of participants who completed the program during the reporting period. Contact Jennifer at Jennifer.mead@state.or.us or 971-673-1035 if you have any questions!

Evidence-Based Program	Completion Criteria	Number of Program Completers
#71 – Chronic Disease Prevention Management & Education		
Stanford Self-Management Programs	Attend at least 4 of 6 weekly sessions	*Report via OHA Living Well data
National Diabetes Prevention Program	Complete at least 9 of 16 core sessions	
#40-2 Physical Activity & Falls Prevention		
Tai Chi	Attend at least 70% of twice/weekly classes over 24 weeks	
Matter of Balance	Attend at least 5 of the 8 two-hour sessions	
Better Bones & Balance	Attend at least 75% of twice/weekly classes	

Strong Women	Attend at least 75% of twice/weekly classes for at least 12 weeks	
Arthritis Foundation Exercise Program	Attend at least 9 of 16 classes	
Walk with Ease	Attend at least 75% of three-times-per-week sessions over six weeks	
SAIL (Stay Active & Independent for Life)	Attend at least 75% of at least twice/weekly classes over at least 10 weeks.	
Otago	Monthly contact over a year with at least 4 home visits and 8 phone calls	
#70-9/#70-9a Caregiver Training		
Powerful Tools for Caregivers	Attend at least 4 of 6 weekly sessions	
Savvy Caregiver	Attend at least 4 of 6 weekly sessions	
Stress-Busting Program for Family Caregivers	Attend at least 7 of 9 weekly sessions	
STAR-Caregivers	Complete at least 4 home sessions	
#40-3 Preventive Screening, Counseling, Referral		
Coleman Care Transitions	Participate in at least one home visit	
#40-4 Mental Health Screening & Referral		
Mental Health First Aid	<i>(tentative)</i> Older adults or people with disabilities who complete the full training	
#40-9 Medication Management		
HomeMeds	Medication screening completed and alert issues resolved with pharmacist or healthcare provider.	

2. **Provide a brief story or example about the impact of the program(s) you are offering.** This can be a situation or quote from a participant benefiting from the program, a story shared by an instructor, a report back from a case manager noticing the way a program is assisting a client.

Allocation of Oregon SPA Evidence-Based Health Promotion Funds

8/3/2015 - Corrected based on 15-17 IFF IIID allocation

	Available Funding	Base	Available Funding After Base	IFF POP*	% of POP	\$ BY POP	TOTAL Allocation
	\$1,250,000		\$1,189,000				
CAPECO		\$3,000		7,708	2.11%	\$25,043	\$28,043
CAT		\$3,000		4,199	1.15%	\$13,642	\$16,642
CCNO		\$3,000		7,222	1.97%	\$23,464	\$26,464
CCSS		\$3,000		34,065	9.31%	\$110,676	\$113,676
COCOA		\$3,000		19,075	5.21%	\$61,974	\$64,974
DCSDSD		\$3,000		15,217	4.16%	\$49,439	\$52,439
HCSCC		\$3,000		868	0.24%	\$2,820	\$5,820
KLCCOA		\$3,000		8,724	2.38%	\$28,344	\$31,344
LCOG		\$3,000		35,583	9.72%	\$115,608	\$118,608
MCADS		\$3,000		59,808	16.34%	\$194,313	\$197,313
MCCOG		\$3,000		6,066	1.66%	\$19,708	\$22,708
MCOACS		\$3,000		3,876	1.06%	\$12,593	\$15,593
NWSDS		\$3,000		51,477	14.07%	\$167,246	\$170,246
OCWCOG		\$3,000		24,008	6.56%	\$78,001	\$81,001
RVCOG		\$3,000		36,008	9.84%	\$116,988	\$119,988
SCBEC		\$3,000		12,379	3.38%	\$40,219	\$43,219
WCDAVS		\$3,000		39,681	10.84%	\$128,922	\$131,922
SUA**		\$10,000		N/A	0.00%	\$0	\$10,000
TOTAL		\$61,000		365,964	100.00%	\$1,189,000	\$1,250,000

* IFF POP from Oregon SUA Intrastate Funding Formula, based on pop 75+, minority pop 65+, and poverty pop 65+

** SUA retains \$10,000 to support data analysis and reporting on use of funds