

Mike McCormick

Authorized Signature

Number: APD-AR-15-042

Issue Date: 6/29/2015

Topic: Long Term Care

Due Date:

Subject: Independent Choices Program (ICP) end of biennium taxes

Applies to (check all that apply):

- | | |
|--|---|
| <input type="checkbox"/> All DHS employees | <input type="checkbox"/> County DD Program Managers |
| <input checked="" type="checkbox"/> Area Agencies on Aging | <input type="checkbox"/> County Mental Health Directors |
| <input checked="" type="checkbox"/> Aging and People with Disabilities | <input type="checkbox"/> Health Services |
| <input type="checkbox"/> Children, Adults and Families | <input type="checkbox"/> Other (please specify): |

Action Required: All taxes returned to the local office from an ICP participant needs to be receipted prior to June 30, 2015. Taxes returned include FICA, FUTA and/or SUTA.

- Please continue to use the “Reduction of expense”/(172) code when receipting in the return. The participant’s prime number and “ICP tax refund” must be on the check or money order.
- Letters will be sent from Central Office to all participants to let them know this information.

Reason for Action: End of biennium.

Field/Stakeholder review: Yes No

If yes, reviewed by: Operations committee and Policy

If you have any questions about this action request, contact:

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