

Mike McCormick

**Authorized Signature**

**Number:** APD-AR-14-054

**Issue Date:** 10/9/2014

**Topic:** Long Term Care

**Due Date:**

**Subject:** Waivered Case Management RMSS Coding

**Applies to (check all that apply):**

- |  |   |
|--|---|
| <input type="checkbox"/> All DHS employees                             | <input type="checkbox"/> County Mental Health Directors |
| <input type="checkbox"/> Area Agencies on Aging                        | <input type="checkbox"/> Health Services                |
| <input checked="" type="checkbox"/> Aging and People with Disabilities | <input type="checkbox"/> Office of Developmental        |
| <input type="checkbox"/> Children, Adults and Families                 | Disabilities Services(ODDS)                             |
| <input type="checkbox"/> County DD Program Managers                    | <input type="checkbox"/> Other (please specify):        |

**Action Required: Effective 10/1/14 APD Case Managers who are performing Waivered Case Management activities during a time that they are surveyed by RMSS should choose either 4.A.14 for non-Waivered Case Management activities for an individual in the nursing facility and 4.A.15 for Waivered Case Management activities (which includes both direct and indirect contacts).**

**Reason for Action:** In order for the Department to draw down federal funds for waived case management, the Department must collect actual encounters and track the time that Case Managers are doing Waivered Case Management activities. RMSS surveying is part of the approved Departmental procedures for collecting this information.

Activities that involve a case manager developing or maintaining a consumer's person-centered service plan can be coded in RMSS as waived case management activities under 4.A.15.

These can be activities that ensure that the services are being provided to the consumer as set forth in the person-centered service plan, activities that determine whether the services being provided are adequate, or activities to determine whether adjustments to the person-centered service plan are necessary.

In addition to monthly indirect case management services and quarterly direct case management services, some examples of activities that should be coded as waived case management under 4.A.15 are:

- Reviewing an existing CA/PS assessment to determine whether it accurately captures a consumer's service needs;
- Reviewing documentation received from medical professionals or Community Nursing staff about a consumer's health and ADL/IADL needs;
- Networking with community partners to find resources that can assist a consumer in meeting a service need;
- Assessing potential risks in a consumer's care setting;
- Helping a consumer find and evaluate alternative means of meeting the consumer's service needs;
- Adjusting hours authorized on the Task List to more accurately reflect the consumer's choices and needs;
- Developing natural support systems, and
- Comparing services actually provided to a consumer with the consumer's need for services.

This is not a comprehensive list of activities that can be coded as waived case management under 4.A.15. Activities that can be clearly linked to the establishment or maintenance a consumer's person-centered service plan, not just to eligibility determination or redetermination, can be coded under 4.A.15.

**Please Note: If you complete section 4, do not complete section 3.**

RMS participants will use this section when performing non-eligibility/non-re-eligibility determination program activities. The participant should represent the participant's activity at the specific time of the sample.

[Seniors and People with Disabilities Crosswalk Help](#)

**4.A All Non-Eligibility/Non-Re-Eligibility:**

- 4.A.1 Medicaid - Medicaid Management Information System (MMIS)
- 4.A.2 Medicaid - Skilled Professional Medical Personnel (SPMP)
- 4.A.3 Medicaid - Preadmission Screening/Annual Resident Review (PASARR)
- 4.A.4 Medicaid - Oregon Health Plan
- 4.A.5 Medicaid - Administration
- 4.A.6 Food Stamp Benefit Issuance
- 4.A.7 Food Stamp Program - Administration / Maintenance
- 4.A.8 Food Stamp Program - Fraud / Overpayment Referrals
- 4.A.9 Food Stamp Program - Quality Control and Assurance
- 4.A.10 State Funded Food Stamp Reinvestment Program
- 4.A.11 Adult Foster Home Licensing and Training (relative, non-relative, and limited license foster homes)
- 4.A.12 General Fund Programs
- 4.A.13 Money Follows the Person (MFP) Transition Activities
- 4.A.14 Non-Waivered Case Management (Nursing Facility) REQUIRES CASE SPECIFIC INFORMATION (2.A.2 ABOVE)
- 4.A.15 Waivered Case Management REQUIRES CASE SPECIFIC INFORMATION (2.A.2 ABOVE)

**Field/Stakeholder review:**     Yes     No

**If yes, reviewed by:    APD Operations Committee**

*If you have any questions about this action request, contact:*

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