

Aging and People with Disabilities

Patrice Botsford

Authorized Signature

Number: APD-AR-13-014

Issue Date: 3/4/2013

Topic: Developmental Disabilities

Due Date: March 22, 2013

Subject: Personal Support Workers Reporting

Applies to (check all that apply):

- | | |
|---|---|
| <input type="checkbox"/> All DHS employees | <input checked="" type="checkbox"/> County DD Program Managers |
| <input type="checkbox"/> Area Agencies on Aging | <input type="checkbox"/> County Mental Health Directors |
| <input type="checkbox"/> Aging and People with Disabilities | <input type="checkbox"/> Health Services |
| <input type="checkbox"/> Children, Adults and Families | <input checked="" type="checkbox"/> Other (please specify): Support Service Brokerage Executive Directors |

Action Required:

Article 7.2, Section 1. c) of the 11-13 collective bargaining agreement between Service Employees International Union, Local 503 (SEIU) and the Oregon Home Care Commission requires that SEIU receive in January and July of each year the name, address and any other available contact information such as telephone number or e-mail address for Personal Support Workers paid through a brokerage or CDDP invoice system. This Article can be reviewed in detail by accessing a copy of the contract at:

http://www.dhs.state.or.us/spd/tools/cm/homecare/1113_contract.pdf

The intent of this section is to periodically identify those Personal Support Workers who, because of their specific work and payment arrangements, are not paid via a payroll or voucher system and therefore not subject to the monthly dues collection and reporting found in other sections of this Article.

The January submission has not been completed. Therefore, this Action Request is to require Support Service Brokerages, CDDP's, or their fiscal agents to submit to SEIU the information required under Article 7.2 section 1. c) of the Agreement.

This information is to be submitted to SEIU by Friday March 22 to:

Jeff Seekatz

seekatzj@seiu503.org

Information Systems Supervisor

SEIU Local 503, OPEU

1730 Commercial St SE

Salem Oregon 97302

503-581-1505 Ext 162

Copy your communication to Nathan Deeks, ODDS, at Nathan.a.deeks@state.or.us

For your convenience attached is a [spreadsheet](#) that may be used for completing this request. This form is not required and can be substituted by a readily available format that is more efficient for the reporter.

Reason for Action: See narrative above

Field/Stakeholder review: Yes No

If yes, reviewed by:

If you have any questions about this action request, contact:

Contact(s):	Nathan Deeks		
Phone:	503-945-6799	Fax:	
E-mail:	nathan.a.deeks@state.or.us		

