

Mike Maley  
Authorized Signature

**Number:** APD-AR-12-047  
**Issue Date:** 12/4/2012  
**CORRECTED**

**Topic:** Developmental Disabilities

**Due Date:**

**Subject:** Revised Budget Rate Tool, SNAP, for SE58, Adult and Child Foster Care Services

**Applies to (check all that apply):**

- |   |   |
|---|---|
| <input type="checkbox"/> All DHS employees                  | <input checked="" type="checkbox"/> County DD Program Managers  |
| <input type="checkbox"/> Area Agencies on Aging             | <input type="checkbox"/> County Mental Health Directors   |
| <input type="checkbox"/> Aging and People with Disabilities | <input type="checkbox"/> Health Services  |
| <input type="checkbox"/> Children, Adults and Families      | <input checked="" type="checkbox"/> Other (please specify): Contracts Administration Unit, Regional Crisis Coordinators, ODDS Regional Coordinators, SEIU |

**Action Required:** The Office of Developmental Disability Services (ODDS) budget tool, SNAP, for Adult and Child Foster Care services has been revised to comply with the recent 6% reduction in Adult Foster Care Service Rates effective November 1, 2012.

As a result of the rate reduction, this transmittal is providing the newest version of the [SNAP tool](#) which will calculate the 6% reduction of the service rate automatically. The new tool must be implemented upon receipt of this Action Request.

**Reason for Action:** This action was necessary to assist in the budget shortfall for the Odds program in the 2011-13 biennium.

**Field/Stakeholder review:**  Yes  No

**If yes, reviewed by:**

*If you have any questions about this action request, contact:*

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