

Julie Strauss

**Authorized Signature**

**Number: SPD-AR-11-056**

**Issue Date: 8/1/2011**

**Topic: Provider Information**

**Due Date: 08/01/11**

**Subject:** Change of Ownership for Applegate Place (Sutherlin), Brookside Place (Redmond) and Rackleff Place (Canby)

**Applies to (check all that apply):**

- |  |  |
|--|--|
| <input type="checkbox"/> All DHS employees                 | <input type="checkbox"/> County Mental Health Directors                  |
| <input checked="" type="checkbox"/> Area Agencies on Aging | <input type="checkbox"/> Health Services                                 |
| <input type="checkbox"/> Children, Adults and Families     | <input checked="" type="checkbox"/> Seniors and People with Disabilities |
| <input type="checkbox"/> County DD Program Managers        | <input type="checkbox"/> Other (please specify):                         |

**Action Required:** The following facilities had a change in ownership and local office staff will need to update the 512 Records for all clients residing in this facility.

Applegate Place, Sutherlin, OR  
Old Provider Number: 521270  
New Provider Number: 522937

Brookside Place, Redmond, OR  
Old Provider Number: 521288  
New Provider Number: 522936

Rackleff Place, Canby, OR  
Old Provider Number: 521269  
New Provider Number: 522935

The Effective date of these changes is: July 1, 2011

Staff will need to close the 512 with the old provider number and open a new 512 with the new provider number.

**Reason for Action:** The listed facilities have new ownership and as result a new provider number has been issued. Staff will need to update all client records due to this provider number change.

**Field/Stakeholder review:**     Yes     No

**If yes, reviewed by:**

*If you have any questions about this action request, contact:*

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