

Cathy Cooper  
Authorized Signature

**Number:** SPD-AR-10-110  
**Issue Date:** 12/15/2010

**Topic:** Developmental Disabilities

**Due Date:**

**Subject:** Approval of Plans for Long Term Supports for Children (DD151)

**Applies to (check all that apply):**

- |                                     |                               |                                     |   |
|-------------------------------------|-------------------------------|-------------------------------------|---|
| <input type="checkbox"/>            | All DHS employees             | <input checked="" type="checkbox"/> | County Mental Health Directors  |
| <input type="checkbox"/>            | Area Agencies on Aging        | <input type="checkbox"/>            | Health Services   |
| <input type="checkbox"/>            | Children, Adults and Families | <input type="checkbox"/>            | Seniors and People with Disabilities  |
| <input checked="" type="checkbox"/> | County DD Program Managers    | <input checked="" type="checkbox"/> | Other (please specify): Regional Crisis Coordinators; SPD Regional Coordinators |

**Action Required:**

Effective the date of this Action Request, all DD151 (Long Term Support for Children) plans must be submitted for review and approval by SPD prior to implementation of any new or renewed annual plans. Upon SPD review, some plans may be approved for implementation as written, others may be returned with requirements for adjustments prior to implementation. Plans not meeting the standard of an immediate risk for out of home placement will be returned for consideration of alternative strategies to address the service concerns.

**NEW Plans:** All NEW plans must be submitted to the SPD Regional Coordinator and approved by SPD management prior to implementation. All children for whom new plans are submitted must have been opened and confirmed for crisis eligibility by the Regional Crisis Program. The Community Developmental Disability Program should continue to collaborate with the Regional Crisis Program staff prior to submitting a DD151 plan to SPD to ensure the plan reflects only what is absolutely necessary to stabilize the crisis.

The review by SPD will focus on approving only those plans that address an immediate risk for out of home placement. Plans are not to be implemented until the CDDP has received confirmation from SPD that the plan has been approved.

**RENEWED Plans:** All RENEWED plans must be submitted to the SPD Regional Coordinator and approved by SPD management prior to plan expiration date and

subsequent planned renewal. All children for whom renewed plans are submitted must continue to meet crisis eligibility, meaning the child would be at immediate risk for out of home placement without the continued DD151 funding. Renewed funding must only reflect what is necessary to keep the child out of crisis. Furthermore, Plan renewals must reflect measurable actions steps being taken to reduce the dependence on DD151 funds. Renewed plans are not to be implemented until the CDDP has received confirmation from SPD that the plan has been approved for renewal.

**Reason for Action:**

Funding for the biennium for Long Term Supports for Children is projected to be expended prior to the end of January 2011. Management actions must be implemented immediately due to this shortfall in funds.

**Field/Stakeholder review:**       Yes       No

**If yes, reviewed by:**

*If you have any questions about this action request, contact:*

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