

Cathy Cooper
Authorized Signature

Number: SPD-AR-10-087
Issue Date: 9/30/2010

Topic: Developmental Disabilities

Due Date: 10/1/2010

Subject: Changes to types of serious incidents entered into DD SERT Database.

Applies to (check all that apply):

- All DHS employees
- Area Agencies on Aging
- Children, Adults and Families
- County DD Program Managers

- County Mental Health Directors
- Health Services
- Seniors and People with Disabilities
- Other (please specify): OIT, CDDP
SERT Coordinators, CDDP Services
Coordinators, SPD ODDS.

Action Required:

As of October 1, 2010, only the following types of incidents are required to be entered into the DD SERT Database:

- **All allegations of abuse** (Abandonment, Physical Abuse, Sexual Abuse, Neglect, Verbal Abuse, Restraints/Involuntary Seclusion, Financial Exploitation);
- **All deaths** (under any circumstances);
- **Psychiatric hospitalizations** (Admission for any length of time to a psychiatric treatment facility); and
- **Medical hospitalizations** (Admission and at least overnight stay at hospital due to a medical emergency involving Individual injury or illness. Does **NOT** include stay for dental treatment under sedation or for planned, non-emergent medical interventions).

For cases where allegation(s) of abuse are determined by OIT or the CDDP Abuse Investigator to not meet statutory abuse definitions, enter into SERT as a County Review (CR) and follow the CR process to completion.

The other previously-identified serious incidents (Fire Department Service, Police Service, Criminal Referral Made, Ambulance Service other than Routine Transport, Emergency Room Visits) will no longer be entered into the SERT Database after October 1, 2010.

Open CRs for these types of serious incidents must be closed using the process and procedures identified in the SERT Manual.

Reason for Action:

Streamline SERT Reporting and Data Analysis.

Field/Stakeholder review: Yes No

If yes, reviewed by: **CDDP Managers**

If you have any questions about this action request, contact:

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