

Cathy Cooper
Authorized Signature

Number: SPD-AR-10-066
Issue Date: 7/23/2010

Topic: Other

Due Date: Upon Receipt

Subject: Oregon Project Independence

Applies to (check all that apply):

- | | |
|--|---|
| <input type="checkbox"/> All DHS employees | <input type="checkbox"/> County Mental Health Directors |
| <input checked="" type="checkbox"/> Area Agencies on Aging | <input type="checkbox"/> Health Services |
| <input type="checkbox"/> Children, Adults and Families | <input type="checkbox"/> Seniors and People with Disabilities |
| <input type="checkbox"/> County DD Program Managers | <input type="checkbox"/> Other (please specify): |

Action Required: The Legislative Emergency Board took action on July 22, 2010 to restore funding for Oregon Project Independence (OPI). The intent of this action is to restore services to **current** OPI clients through February 28, 2011. We recognize how difficult the last few weeks have been as you have worked with clients to transition from the OPI program and thank you for your dedication and commitment in these uncertain times.

Several actions must now be taken to assure that OPI services are re-instated. We offer the following guidance:

- 1) **SPD-AR-10-059** is no longer in effect.
- 2) **Client Notices:** A written notice must be sent by each AAA to all OPI clients who received a notice that OPI services would be eliminated. Attached please find a template for this written notice. We request that each AAA utilize this template utilizing your AAA specific information so that a consistent message is sent statewide. We ask for your cooperation to notify clients as soon as possible. Please email Ryan Kibby at ryan.e.kibby@state.or.us with the date that the client notices were sent and, if applicable, the date that services will be re-started.
- 3) **Homecare worker (HCW) Notices:** A written notice must be sent to all homecare workers who were notified that their authorized in-home service hours for OPI were eliminated. SDS Form 4105 can be utilized for this purpose. Payment vouchers need to be issued and/or received by HCWs within timeframes stated in the HCW Collective Bargaining Agreement, Article 8, Section 4.

http://www.dhs.state.or.us/spd/tools/cm/homecare/0911_contract.pdf

4) **Service Provider other than HCW**: Notices to service providers other than HCW should be made in accordance with your individual contractual obligations.

5) **CAPS/OACCESS**: If the AAA staff manually ended the CAPS BPA or BPO Service Category Benefits and Plans, it is necessary to re-enter and approve these CAPS benefits and plans, using the assessment Valid Until date as the end date. **A new CAPS assessment is not needed.**

Reason for Action: Included above.

Field/Stakeholder review: Yes No

If yes, reviewed by:

If you have any questions about this action request, contact:

Contact(s):	Elaine Young		
Phone:	503/373-1726	Fax:	503/373-1133
E-mail:	Elaine.Young@state.or.us		

Dear NAME

On (date) we sent you a letter that said there were not enough state dollars to pay for in-home services through Oregon Project Independence (OPI). I am pleased to inform you that this is no longer the case. Your OPI in-home services will continue. They will not end on DATE [or will start again on DATE]

Here is why OPI services will continue: A legislative committee meeting held this week approved money for OPI services. The state budget crisis has meant that services are less stable than in the past. We will do all we can to keep you informed about OPI. We regret any concern that our previous notice may have caused you.

Your case manager will be able to answer your questions. Please contact us at XXX-XXX-XXXX if you need to talk with your case manager.

Sincerely,

NAME
TITLE