

Cathy Cooper
Authorized Signature

Number: SPD-AR-10-065
Issue Date: 7/23/2010

Topic: Other

Due Date: 7/23/2010

Subject: Reinstatement of State Plan Personal Care Services Program

Applies to (check all that apply):

- | | | | |
|-------------------------------------|-------------------------------|-------------------------------------|--------------------------------------|
| <input type="checkbox"/> | All DHS employees | <input type="checkbox"/> | County Mental Health Directors |
| <input checked="" type="checkbox"/> | Area Agencies on Aging | <input type="checkbox"/> | Health Services |
| <input type="checkbox"/> | Children, Adults and Families | <input checked="" type="checkbox"/> | Seniors and People with Disabilities |
| <input type="checkbox"/> | County DD Program Managers | <input type="checkbox"/> | Other (please specify): |

Discussion and Reason for Action: The Emergency Board of the Legislature has reinstated and funded the State Plan Personal Care Program (SPPC) through June 30th, 2011.

Action Request Transmittal, SPD-AR-10-060 is no longer in effect. It is now necessary to follow the actions set out in this transmittal to ensure clients receiving SPPC services and their Homecare Workers (HCW) or In-home Agencies that provide these services, understand the program has been reinstated and will not be closed.

This means, the Department will continue to authorize and make payment for all authorized SPPC services delivered after July 31, 2010.

Client Reinstatement Notices will be sent by SPD Central Office:

On Friday, July 23rd, 2010, SPPC reinstatement notices for SPPC services will be sent to all the SPD/AAA clients who previously received a closure notice from SPD Central Office. The purpose of this notice is to notify the clients they will continue to be eligible for SPPC and the authorization for these services will continue. A copy of this notice is included with this transmittal.

Homecare worker (HCW) Notices will be sent by SPD Central Office:

All homecare workers (HCW) will receive notification informing them that SPPC will not end effective July 31st, 2010. This notice will state that the hourly in-home services the HCW is authorized to provide will continue and the program is not being eliminated. A copy of this notice is included with this transmittal.

Actions Required by the SPD/AAA Local Office Staff:

- ▶ Clients who were notified in July 2010 by the SPD/AAA local office of SPPC closure must receive a new notice explaining their hours have been reinstated.
- ▶ HCWs and In-home Care Agencies who were notified in July 2010 by the SPD/AAA local office of SPPC closure, must receive a new notice explaining the SPPC hours for each client they serve have been reinstated.
 - For HCWs, use the HCW notice included with this transmittal.
 - For In-home Care Agencies, send the [546PC form: State Plan Personal Care – Service Plan and Task List](#), with the number of Personal Assistance and Supportive Services hours authorized. This form is located on the DHS Form Server at: http://dhsforms.hr.state.or.us/forms/databases/FMPRO?-db=FormTbl.fp5&-lay=Main&-format=Findforms_FMP.htm&-findany
- ▶ If the SPD/AAA local office staff manually ended the CAPS BPA or BPO Service Category Benefits and Plans, it is necessary to re-enter and approve these CAPS benefits and plans, using the assessment Valid Until date as the end date. **A new CAPS assessment is not needed.**
 - In this situation, ensure the HCWs receive a payment voucher authorizing SPPC in-home service hours for the month of August 2010.
- ▶ Choice of SPPC in-home services must be offered to all clients transitioned from SPPC to waived in-home services. SPPC in-home services must be restored for all clients that choose to receive SPPC services:
 - A new SPPC assessment does not need to be completed. However, the CAPS BPA or BPO Service Category Benefit and Plan must to re-entered and approved.
 - Ensure the HCWs receive a payment voucher authorizing SPPC in-home service hours. The effective date of this voucher is the date immediately following the date the waived in-home service plan ended.
- ▶ Narrate in OACCESS any notices sent, assistance offered to the client and changes made to the CAPS Service Plan.

Field/Stakeholder review: Yes No

If yes, reviewed by: SPD Policy Workgroup and Operations Committee

If you have any questions about this action request, contact:

Contact(s):	Suzy Quinlan, Operations and Policy Analyst Angela Munkers, In-Home Services Manager		
Phone:	Suzy (503) 947-5189 Angela (503) 945-6985	Fax:	(503) 947-4245
E-mail:	Suzy.Quinlan@state.or.us and Angela.P.Munkers@state.or.us		



Oregon

Theodore R. Kulongoski, Governor

Department of Human Services Seniors & People with Disabilities Administration

500 Summer Street NE, E-02
Salem, OR 97301-1073
Voice (503) 945-5811
FAX (503) 373-7823



Personal Care Services are Restored

Name:

Date:

Address:

Consumer-employer:

Earlier this month, you received a letter saying there are not enough state dollars to pay for the Personal Care Services Program. That is no longer the case. The in-home care services you provide under the Personal Care Services Program will not end on July 31, 2010.

Here is why: A legislative emergency board met this week and approved money from a reserve account for the Personal Care Services Program.

This means that the hourly in-home services you have been providing for the Consumer-employer listed above have been restored. A voucher will be sent to you by July 31, 2010 to reauthorize hours for the month of August, 2010.

If you have questions, please feel free to contact your local SPD/AAA office. If you do not know who to call please contact 1-800-282-8096.

The state budget crisis has meant that services are less stable than in the past. I am sorry for any concern this situation may have caused you and will do all I can to keep you informed.

Sincerely,

James D. Toews
Assistant Director
Seniors & People with Disabilities

"Assisting People to Become Independent, Healthy and Safe"
An Equal Opportunity Employer



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Theodore R. Kulongoski, Governor

**Department of Human Services
Seniors & People with Disabilities
Administration**

500 Summer Street NE, E-02
Salem, OR 97301-1073
Voice (503) 945-5811
FAX (503) 373-7823



Your Personal Care Services are Restored

Client Name:
Client Address:

Date:

Dear (Name),

Earlier this month, you received a letter saying there are not enough state dollars to pay for the Personal Care Services Program. That is no longer the case. Your in-home care services provided under the Personal Care Services Program will not end on July 31, 2010.

Here is why: A legislative emergency board met this week and approved money from a reserve account for the Personal Care Services Program.

All Homecare Workers and In-home Care Agencies will be notified by July 31, 2010 to reauthorize hours.

If you have questions, please feel free to contact your local SPD/AAA office. If you do not know who to call please contact 1-800-282-8096.

The state budget crisis has meant that services are less stable than in the past. I am sorry for any concern this situation may have caused you and will do all I can to keep you informed.

Sincerely,

James D. Toews
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