

Cathy Cooper
Authorized Signature

Number: SPD-AR-10-058
Issue Date: 6/28/2010

Topic: Developmental Disabilities

Due Date:

Subject: Rent Subsidies

Applies to (check all that apply):

- | | |
|----------------------------------------------------------------|--------------------------------------------------------------------------|
| <input type="checkbox"/> All DHS employees | <input checked="" type="checkbox"/> County Mental Health Directors |
| <input type="checkbox"/> Area Agencies on Aging | <input type="checkbox"/> Health Services |
| <input type="checkbox"/> Children, Adults and Families | <input checked="" type="checkbox"/> Seniors and People with Disabilities |
| <input checked="" type="checkbox"/> County DD Program Managers | <input type="checkbox"/> Other (please specify): |

Action Required: Due to General Fund Budget issues we are requesting all Rent Subsidies, DD56, contracted to counties be reviewed. Please examine those clients and/or providers receiving rent subsidies. If you have clients or providers receiving rent subsidies as well as Section 8 Housing, the rent subsidies must be immediately returned to DHS by submitting a Contract Action Form to your Regional Coordinator.

For example, a provider has a 4 bed home and is currently receiving 4 rent subsidies, yet 3 of the 4 clients receive Section 8 Housing, you would need to reduce the rent subsidies to 1 slot and contract 3 slots back to DHS.

If you currently have a client receiving rent subsidies in DD51, Supported Living, upon the client exiting this service, rent subsidies must be returned to the state. These funds will not transfer with the client.

Reason for Action: Mandatory General Fund budget reductions.

Field/Stakeholder review: Yes No

If yes, reviewed by:

If you have any questions about this action request, contact:

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