

Cathy Cooper  

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**Authorized Signature**

**Number:** SPD-AR-10-042  
**Issue Date:** 6/2/2010

**Topic:** Long Term Care

**Due Date:**

**Subject:** MMIS Provider Number Change for Nursing Facility-Redmond Health Care Center

**Applies to (check all that apply):**

- |  |  |
|--|--|
| <input type="checkbox"/> All DHS employees                 | <input type="checkbox"/> County Mental Health Directors                  |
| <input checked="" type="checkbox"/> Area Agencies on Aging | <input type="checkbox"/> Health Services                                 |
| <input type="checkbox"/> Children, Adults and Families     | <input checked="" type="checkbox"/> Seniors and People with Disabilities |
| <input type="checkbox"/> County DD Program Managers        | <input checked="" type="checkbox"/> Other (please specify): DMAP         |

**Action Required:**

Workers with clients receiving Medicaid-funded service at Redmond Health Care Center must change the provider number on the MMIS plan of care.

**Effective April 1, 2010 - New MMIS Provider Number: 500620747**

Redmond Health Care Center  
3025 SW Reservoir  
Redmond, OR 97756

Following are steps to update POC with the new provider number; for technical assistance with MMIS changes, please refer to: <http://www.dhs.state.or.us/spd/tools/mmis/index.htm>

1. Start with the Service Plan in ACCESS
  - End old service plan with the end effective date
  - Create new service plan with new provider number new effective date. (No need to change the end date.)
2. Integrate with a change – and don't forget to change the Need Resource to the new provider #.
3. Do a live update in UCMS
4. Go to MMIS
  - to POC/Search with client prime number
  - select current POC line item
  - end the current POC with 03/31/2010 end date (On the Line Item NOT Base Info) and save

- select same line item and then go to “Add” button on the line item
- then create a new POC with the effective date and new provider number and save (You will need to go through the regular process of adding a new POC).

Hopefully you will see – “Save Successful” and you have updated your POC with the new provider #.

**Reason for Action:**

MMIS provider number is changed due to Nursing Facility change of owner/operator.

**Field/Stakeholder review:**      Yes      No

**If yes, reviewed by:**     SPD Operations Committee

*If you have any questions about this action request, contact:*

<b>Contact(s):</b>	Renee Shearer: For questions about Nursing Facility change of owner/operator		
<b>Phone:</b>	Renee: 503-945-5923	<b>Fax:</b>	503-378-8966
<b>E-mail:</b>	<a href="mailto:Renee.M.Shearer@state.or.us">Renee.M.Shearer@state.or.us</a>		