

Cathy Cooper
Authorized Signature

Number: SPD-AR-08-029
Issue Date: 4/24/2008

Topic: Long Term Care

Due Date: 4/24/2008

Subject: Local Office Request for Re-issuance of Professional Services Contracts for Seniors and People with Disabilities Contract RNs

Applies to (check all that apply):

- | | |
|--|--|
| <input type="checkbox"/> All DHS employees | <input type="checkbox"/> County Mental Health Directors |
| <input checked="" type="checkbox"/> Area Agencies on Aging | <input type="checkbox"/> Health Services |
| <input type="checkbox"/> Children, Adults and Families | <input checked="" type="checkbox"/> Seniors and People with Disabilities |
| <input checked="" type="checkbox"/> County DD Program Managers | <input type="checkbox"/> Other (please specify): |

Action Required: The local office program manager (or designee) is to email Gretchen Thompson, Contract RN Program Coordinator, with a list of Contract RNs with whom they desire to continue contracting. Please consider all of the RNs that accept client assessment referrals from your office regardless of whether your office made the original contract request.

Email the list to Gretchen.L.Thompson@state.or.us by April 30, 2008.

Reason for Action:

All professional services contracts issued to SPD Contract RNs will expire on June 30, 2008 and must be renewed.

Field/Stakeholder review: Yes No

If yes, reviewed by:

If you have any questions about this action request, contact:

Contact(s):	Gretchen Koch Thompson		
Phone:	503-945-6484	Fax:	503-378-8966
E-mail:	Gretchen.L.Thompson@state.or.us		