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Action Request Transmittal

Catherine A. Cooper

Authorized Signature

Number: SPD-AR-05-059

Issue Date: 9/12/2005

Topic: Medical Benefits

Due Date: 9/9/2005

Subject: MMA Transmittal: Medicare Part D Training for Adult Foster Home Providers licensed by DD, APD and OMHAS

Applies to (check all that apply):

- | | | | |
|-------------------------------------|-------------------------------|-------------------------------------|--------------------------------------|
| <input type="checkbox"/> | All DHS employees | <input checked="" type="checkbox"/> | County Mental Health Directors |
| <input checked="" type="checkbox"/> | Area Agencies on Aging | <input type="checkbox"/> | Health Services |
| <input type="checkbox"/> | Children, Adults and Families | <input checked="" type="checkbox"/> | Seniors and People with Disabilities |
| <input checked="" type="checkbox"/> | County DD Program Managers | <input type="checkbox"/> | Other (please specify): |

Action Required:

In October and November the DHS MMA Team and Office of Licensing and Quality of Care, will offer special trainings throughout the state for all foster home providers who have Medicare residents. The 2-hour trainings will focus on AFH providers' role in enrollment of persons into Part D plans. The following actions are needed:

1. Send or bring an updated mailing/phone list of all AFH providers to the quarterly meeting of the AFH DD and APD Licensors in Salem on September 14-15.
2. Promote these AFH-specific regional trainings on MMA to foster home providers.

Reason for Action:

These special trainings for foster home providers will be coordinated whenever possible with the trainings offered to local case managers (see SPD-AR-05-056). Foster home providers licensed by DD and MH are encouraged to attend these trainings if they serve Medicare residents. AFH providers should be able to assist both private pay and dual eligible residents in the enrollment process. AFH providers need to understand the impacts on their business of requirements related to co-payments/cost sharing payments and possible loss of long term care pharmacy services.

The Office of Licensing and Quality will arrange for space, dates and will partner with the MMA team to provide the training presentations and educational materials. In the Metro area, the Multnomah County Adult Care Home program is arranging the

trainings. At the quarterly meeting of AFH DD and APD Licensors in Salem on September 14-15, a list of sites, dates and information flyers will be made available to the licensors to distribute to AFH Providers in their areas.

All AFH providers who attend these free trainings will receive two hours of Continuing Education credits. In addition a new self study module on Immunization will be available free of charge for providers who want additional credit hours.

Case management and licensing supervisors are asked to support their staff efforts to provide outreach for these trainings. We are depending on local offices to get large numbers of AFH providers to the trainings. We anticipate a reduction in local office workload if these Providers are prepared and trained to perform Part D enrollment assistance.

Field/Stakeholder review: Yes No

If yes, reviewed by:

If you have any questions about this action request, contact:

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