

Susan Beckettold

Authorized Signature

Number: SS-IM-04-006

Issue Date: 04/16/2004

Topic: Overpayments

Subject: Enhanced Overpayment Project

Applies to (check all that apply):

- | | |
|---|--|
| <input type="checkbox"/> All DHS employees | <input type="checkbox"/> County Mental Health Directors |
| <input type="checkbox"/> Area Agencies on Aging | <input type="checkbox"/> Health Services |
| <input checked="" type="checkbox"/> Children, Adults and Families | <input checked="" type="checkbox"/> Seniors and People with Disabilities |
| <input type="checkbox"/> County DD Program Managers | <input type="checkbox"/> Other (please specify): |

Message:

In an effort to increase revenue collections to the State, Enhanced Overpayment Writing and Collection Project has been approved to hire limited duration staff through the end of the biennium, including 7 Overpayment Writers and 3 Revenue Agents.

The objective of this project is for current levels of overpayment writing and collections be maintained, as well as new staff generating new overpayments at the current levels after 6 months. This includes writing an average of \$50,000 per month and collections of \$25,000 per month per Overpayment Writer.

Overpayment Writers. *This is to announce the selection of the 7 Limited Duration Overpayment Writers and the rollout plan for the Enhanced Overpayment Writing Project. These positions begin their new assignment May 3, 2004. Branch coverage will be distributed to new out stationed positions based on caseloads and discrepancy reports. The 7 new Overpayment Writers and their coverage area:*

- 1. Carol Moses - Portland area*
- 2. Amber Wimp - Salem area*
- 3. Emily Ecklund - Portland area*
- 4. Sonia Plascencia - Albany area*
- 5. Patsy Haire - Roseburg area*
- 6. Steve Husak - SPD/AAA statewide*
- 7. Robert Brouhard - Eastern and Central Oregon area*

Recovery staff. 3 Limited Duration Revenue Agents will be hired this month, and will begin their new assignments in mid May.

New Roles and Responsibilities of Overpayment Writing. Overpayment Writers will provide updated overpayment training throughout the state, including referral process, overpayment procedures and tools to process branch overpayments. This is an opportunity to increase communication and provide consistency in overpayment processes in field offices.

Your cooperation and support of this project will be valuable in meeting the objectives of increased revenues to the state of Oregon.

If you have any questions about this information, contact:

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