

Rhonda Prodzinski, Child Care and Refugee Programs Manager

Authorized Signature

Number: SS-PT-11-001

Issue Date: 01/06/2011

Topic: Child Care

Transmitting (check the box that best applies):

- New Policy
 Policy Change
 Policy Clarification
 Executive Letter
 Administrative Rule
 Manual Update
 Other: E-Board Action

Applies to (check all that apply):

- All DHS employees County Mental Health Directors
 Area Agencies on Aging Health Services
 Children, Adults and Families Seniors and People with Disabilities
 County DD Program Managers Other (please specify):

Policy/Rule Title:	E-Board Action to Extend ERDC Benefits		
Policy/Rule Number(s):	OAR 461-135-0400	Release No:	
Effective Date:	January 1, 2011	Expiration:	
References:			
Web Address:			

Discussion/Interpretation: As you know, several reductions have been proposed to the Employment Related Day Care (ERDC) Program because of Oregon’s budget. During the September 2010 Emergency Board, a special appropriation delayed some reductions in ERDC until March 2011. The caseload was capped at 10,000 families (to be accomplished by attrition).

Effective October 1, 2010, only families transitioning from TANF (including REF or SPFSS) within the prior three months are eligible. Denied families are placed on a [child care reservation list](#). As the caseload drops below 10,000, families will be randomly pulled from the reservation list and allowed to apply for ERDC without having to meet the TANF transition requirement.

The December Emergency Board appropriated additional funding to ensure that families enrolled in ERDC can continue in the program through June 30, 2011, as long as they do not have a break in eligibility of 30 days or more. The TANF transition requirement remains in place until the caseload drops below 10,000.

Field staff, providers and families will be notified as we begin selecting families from the [reservation list](#) to apply. Families who do not apply within 30 days from the date on their selection letter will be dropped from the list.

Implementation/Transition Instructions: No change will occur now, because of the additional funding. Continue determining ERDC eligibility per OAR [461-135-0400](#). Clients and child care providers will be notified that no program cuts are occurring at this time.

Training/Communication Plan: No training need identified for field staff. Providers will be notified.

Local/Branch Action Required: Review with staff.

Central Office Action Required: Send letter and Frequently Asked Questions (FAQ) flyer to clients and letter to child care providers, advising that the program will not have further cuts at this time. Update Child Care Web site. [FAQs](#) and provider [letter](#) are linked.

Field/Stakeholder review: Yes No

If yes, reviewed by:

Filing Instructions:

If you have any questions about this policy, contact:

Contact(s):	Policy, Child Care or Sandy Ambrose		
Phone:	(503) 945-6092	Fax:	(503) 373-7032
E-mail:	Policy.Childcare@state.or.us		