

Barbara Hopkins, CAF Self-Sufficiency Programs  
**Authorized Signature**

**Number:** SS-PT-09-029  
**Issue Date:** 09/15/2009

**Topic:** CAF Self-Sufficiency Programs Family Services Manual Advance Copy (including some Seniors and People with Disabilities programs)

**Transmitting (check the box that best applies):**

- New Policy   
  Policy Change   
  Policy Clarification   
  Executive Letter  
 Administrative Rule   
 Manual Update   
 Other: \_\_\_\_\_

**Applies to (check all that apply):**

- |   |   |
|---|---|
| <input type="checkbox"/> All DHS employees                        | <input type="checkbox"/> County Mental Health Directors   |
| <input checked="" type="checkbox"/> Area Agencies on Aging        | <input type="checkbox"/> Health Services  |
| <input checked="" type="checkbox"/> Children, Adults and Families | <input checked="" type="checkbox"/> Seniors and People with Disabilities                            |
| <input type="checkbox"/> County DD Program Managers               | <input checked="" type="checkbox"/> Other (please specify): All users of the Family Services Manual |

Policy/Rule Title:	Various (see Discussion below)		
Policy/Rule Number(s):		Release No:	FSML <a href="#">55</a>
Effective Date:	October 1, 2009	Expiration:	N/A
References:			
Web Address:			

**Discussion/Interpretation:**

**Release #55**

Changes were made to the following sections:

**Domestic Violence**

Clarification that UI disqualification rule OAR 461-135-0070 does not apply in TA-DVS Cases. (DV-e)

Clarification of TA-DVS related notices and reissuance of payments when a client does not move into a place that DHS has already paid for. (DV-k)

**Pre-TANF**

Revised to clarify that Pre-TANF recipients are not assumed eligible for MAA. (PRT-b)

## **TANF**

Added clarification related to domestic violence waivers in TANF program. Included information on ability to waive TANF requirements in UI disqualification situations. *(TF-k)*

Removed language stating a Basic Decision Notice can be used to deny ongoing TANF benefits. *(TF-o.1)*

## **Food Stamps**

The 165 percent FPL standard for special living situations for elderly and disabled individuals was updated to reflect the October 1, 2009, amount. *(FS-c.4)*

Updated to reflect October 1, 2009, standard deduction change for one-three person households and the changes in utility standards. *(FS-f.18, FS-f.26)*

Section G.4 was expanded to clarify that EBT benefits age off the system after 12 months. *(FS-g.4)*

Section G.14 adds clarification about when benefits are to be restored because the office failed to cancel a card when a member leaves the filing group and that person spends benefits. *(FS-g.14)*

Added reminder to cancel the EBT card when notified that an alternate payee has left the filing group. *(FS-h.6)*

## **Child Care Assistance**

Child Support C.3 was amended to add language about the new process to be followed when the Division of Child Support is told by an obligee who is applying for or getting TANF or medical assistance that pursuit of paternity or support is a safety risk for the obligee or the obligee's child(ren). This addition does not impact the current policy and procedures on good cause for noncooperation with support. This addition addresses a situation that previously was not addressed by policy. *(CC-c.3)*

## **Medical Assistance**

Added information about 12-month continuous Medicaid and OHP-CHP eligibility for non-CAWEM children under age 19. *(MA-a.1, MA-a.2)*

Section MA-C was revised to include references to 12-month Continuous Eligibility for Medicaid and CHIP (CEM and CEC). *(MA-c)*

Change in EXT rules and policy eliminating the reporting requirements and giving the client 12 months eligibility for individuals going over income for MAA/MAF due to an increase in earned income. *(MA-e.3)*

Section MA-F was updated to include Healthy Kids policy changes and clarify medical program budgeting. *(MA-f)*

The OHP Quick Reference Guide was revised for the October Healthy Kids policy changes. *(MA-WG#2)*

## **Noncitizens**

Added new policy that qualified noncitizens under age 19 who meet the alien status requirement. *(NC-c)*

The Pre-Natal CAWEM Expansion Pilot Program has been expanded to include Benton, Clackamas, Hood River, Jackson and Lincoln counties in addition to the current Multnomah and Deschutes counties. *(NC-c.3)*

NC-WG#1 was revised to show the new noncitizen status for Medicaid and CHIP children. Children under age 19 with LPR status meet the medical alien status requirements the date their LPR status begins. Effective October 1, LPR children do not need to wait five years to meet the medical alien status requirements. Children under age 19 with LPR status meet the medical alien status requirements the date their LPR status begins. *(NC-WG#1)*

## **Counting Client Assets**

Added cross reference to Social Security and SSI for the policies on Plan for Self support and Ticket to Work. *(CA-b.69, CA-b.72)*

## **Issuing and Restoring Benefits**

Added note reminding staff to cancel the EBT cards of adults leaving a FS household. *(IB-a.5)*

Section A.14 has been updated to show how "aging off" benefits are treated. Unused FS benefits will remain in clients EBT accounts for 12 months. These benefits will "age off" if the client has not accessed them in 12 months, and will be removed and expunged. The benefits, once expunged, are sent back to FNS and can no longer be restored to the client. (IB-a.14)

Now states that FS benefits must be restored if a former household member continues using benefits after being removed from the case because the agency failed to cancel the EBT card. (IB-b.1, IB-b.3)

### **Generic Programs**

FSM Chapter 13 Generic Program Information, Section B Confidentiality, Items 1, 4, 6, 20 and 21 are being changed to add (in more locations in the manual) the description of when nonhealth information may be disclosed to a client's attorney, to relocate verification requirements to a separate section and add additional guidance and to update statutory and rule citations. Item 6 has been revised to state the narration required for disclosures to elected officials. (GP-b)

New 201 percent FPL amount has been added for OHP-CHP. (GP-g)

Updated to reflect the change in FS Countable and Adjusted income standards for the October 1, 2009 amount. (GP-g.2(E))

### **Multiple Program Worker Guides**

FS Standards were updated to reflect the standards that are effective October 1, 2009. The Countable and Adjusted Income Limits w updated to reflect the Fiscal Year 2010 standards and utility allowances. (MPWG-#07)

OHP Standards were revised to add the new OHP-CHP only 201 percent federal poverty level income limit. (GP-g)

## **Implementation/Transition Instructions:**

### **Training/Communication Plan:**

Review policy changes with branch staff.

### **Local/Branch Action Required:**

Review policy changes with branch staff.

### **Central Office Action Required:**

None.

**Field/Stakeholder review:**       Yes       No

**If yes, reviewed by:**

**Filing Instructions:** The filing instructions will be available with October's DHS Family Services Manual release.

*If you have any questions about this policy, contact:*

<b>Contact(s):</b>	If you have any questions about this policy, see Introduction C, <a href="#">Contact List</a> , located in this manual for a list of program contacts.		
	If you have questions about the filing instructions, please contact Barbara Hopkins at the number/email address below.		
<b>Phone:</b>	503-945-6174	<b>Fax:</b>	
<b>E-mail:</b>	Barbara.r.hopkins@state.or.us		

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