

Belit Burke, SNAP and Youth Services Programs
Manager

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Number: SS-IM-12-064

Issue date: 11/15/2012

Topic: Food Benefits

Subject: Clarification for Online Application SNAP filing dates

Applies to (check all that apply):

- | | |
|--|---|
| <input type="checkbox"/> All DHS employees | <input type="checkbox"/> County DD Program Managers |
| <input checked="" type="checkbox"/> Area Agencies on Aging | <input type="checkbox"/> County Mental Health Directors |
| <input checked="" type="checkbox"/> Aging and People with Disabilities | <input type="checkbox"/> Health Services |
| <input type="checkbox"/> Children, Adults and Families | <input checked="" type="checkbox"/> Other (please specify): SSP Transmittal Group |

Message:

For SNAP applications submitted electronically via the Online Application, the SNAP filing date is the day of electronic submission, **OR** the next working day if the application was submitted after hours, on a holiday, weekend, or furlough day. This clarification is to assist with meeting timeliness for expedite SNAP application processing and 30-day SNAP processing guidelines.

Example: SNAP online application is submitted Friday, November 9, 2012, at 10 p.m. As this application was submitted after working hours, then followed by a weekend and holiday, the filing date for SNAP would be Tuesday, November 13, 2012, the first working day following Veterans' Day holiday.

If you have any questions about this information, contact:

Contact(s):	SNAP Policy Unit		
Phone:	503-945-5600	Fax:	503-373-7032
Email:	SNAP.POLICY@state.or.us		