

Belit Burke, SNAP and Youth Services Programs
Manager

Authorized Signature

Number: SS-IM-12-063

Issue Date: 11/15/2012

Topic: Other

Subject: Change in State Minimum Wage

Applies to (check all that apply):

- | | | | |
|-------------------------------------|-------------------------------|-------------------------------------|--|
| <input type="checkbox"/> | All DHS employees | <input type="checkbox"/> | County Mental Health Directors |
| <input checked="" type="checkbox"/> | Area Agencies on Aging | <input type="checkbox"/> | Health Services |
| <input type="checkbox"/> | Children, Adults and Families | <input checked="" type="checkbox"/> | Seniors and People with Disabilities |
| <input type="checkbox"/> | County DD Program Managers | <input checked="" type="checkbox"/> | Other (please specify): SSP transmittal list |

Message:

The Oregon minimum wage will increase to \$8.95/hour on January 1, 2013. This change affects the redeterminations, recertifications and *Interim Change Report for Supplemental Nutrition Assistance Program (SNAP) and Employment Related Day Care (ERDC)* ([DHS 852](#)) decisions made in November and December for January 2013 benefits.

This change will affect all employed clients earning less than \$8.95 an hour. It is not possible to identify these clients through our computer system because we do not collect information on who is paid minimum wage. Therefore, there will be no automatic update for CM or FS.

ERDC (CRS), EXT, MAA, MAF, OHP, SNAP (CRS) and TANF clients are not required to report the change in Oregon's minimum wage. ERDC and SNAP clients using SRS (including JPI) would need to report only if this causes their total household income to exceed the countable income limit. The SRS report is due by the 10th of the month after total income reaches this level. For other program benefits, clients are required to report this change in rate of pay within 10 days.

Wage verification provided by clients for January actions may show the \$8.80 rate rather than the new minimum of \$8.95. As JPI eligibility and weekly hours of participation are determined, income from self-employment will need to be determined using the new rate of \$8.95. Please remember to use \$8.95/hour for clients paid at minimum wage. Apply the new rate with the next redetermination, recertification, APR

or [DHS 852](#) processed, unless the change is reported and needs to be acted on earlier.

For new applications with a December filing date or date of request, use actual income in December and adjust the case effective January 1. (*Actual* includes income already received in the month and income that can reasonably be anticipated for that month.)

If you have any questions about this information, contact:

Contact(s):	ERDC:	Policy, Childcare		
	SNAP:	Policy, SNAP		
	SSP Medical:	SSP-Policy, Medical		
	OSIP:	Jeff Stell, (503) 945-6834		
	Refugee:	Tony Scott, (503) 947-5261		
	TANF:	Policy, TANF		
Phone:	503-945-5600	Fax:	503-373-7032	